



PUBLIC NOTICE

THE CITY COUNCIL OF THE CITY OF FROST, TEXAS, WILL HOLD A REGULAR MEETING AT 6:00 P.M. ON MONDAY, OCTOBER 5, 2026, AT CITY HALL, 100 N. GARITTY STREET, FROST, TEXAS 76641.

REGULAR MEETING AGENDA

1. Call to Order and Establish Quorum

2. Invocation and Pledge of Allegiance

- a. *I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.*
- b. *Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

3. Public Comment

Citizens wishing to address the City Council may do so during the Public Comment portion of the meeting. Comments are limited to four (4) minutes per speaker. In accordance with the Texas Open Meetings Act, the City Council may not discuss, deliberate, or take action on any matter not listed on the posted agenda. The Council may respond with a statement of specific factual information, recite existing policy, or direct staff to place a matter on a future agenda. Public comments on agenda and non-agenda items shall be made during the designated Public Comment portion of the meeting. Public comment will not be taken separately on individual agenda items unless otherwise required by law.

4. Consent Agenda

All items listed under the Consent Agenda are considered routine and may be enacted by one motion. Any Council Member may request that an item be removed from the Consent Agenda for separate discussion and consideration.

- a. July 2026 Financial Report
- b. July 2026 Regular Meeting Minutes
- c. July 2026 Water Department Report
- d. July 2026 Code Enforcement Report
- e. August 2026 Financial Report
- f. August 2026 Regular Meeting Minutes
- g. August 2026 Water Department Report
- h. August 2026 Code Enforcement Report

5. Public Hearing — Zoning Request, 498 W. Highway 22

Conduct a public hearing regarding a request to rezone property located at 498 W. Highway 22 from Agricultural District (AG) to Manufactured Home District (MH).

6. Zoning Request — 498 W. Highway 22; Ordinance No. 343

Discuss, consider, and take possible action regarding a request to rezone property located at 498 W. Highway 22 from Agricultural District (AG) to Manufactured Home District (MH), including consideration and possible adoption of Ordinance No. 343.

7. FY 2026–2027 Utility Rates; Ordinance No. 344

Discuss, consider, and take possible action regarding water, sewer, solid waste, and related utility rates and fees for Fiscal Year 2026–2027, including consideration and possible adoption of Ordinance No. 344.

8. Official Newspaper; Resolution No. 203

Discuss, consider, and take possible action to designate the official newspaper of the City of Frost, including consideration and possible adoption of Resolution No. 203.

9. Chapter 2 — Administration; Ordinance No. 345

Discuss, consider, and take possible action regarding amendments to Chapter 2, “Administration,” of the City of Frost Code of Ordinances as part of the City's ongoing Code Modernization Project, including consideration and possible adoption of Ordinance No. 345.

10. Chapter 6 — Health and Safety; Ordinance No. 346

Discuss, consider, and take possible action regarding amendments to Chapter 6, “Health and Safety,” of the City of Frost Code of Ordinances as part of the City's ongoing Code Modernization Project, including consideration and possible adoption of Ordinance No. 346.

11. Chapter 7 — Municipal Court; Ordinance No. 347

Discuss, consider, and take possible action regarding amendments to Chapter 7, “Municipal Court,” of the City of Frost Code of Ordinances as part of the City's ongoing Code Modernization Project, including consideration and possible adoption of Ordinance No. 347.

12. 2027–2028 Texas Community Development Block Grant (TxCDBG); Resolution No. 204

Discuss, consider, and take possible action regarding the City's application to the Texas Department of Agriculture for funding through the 2027–2028 Texas Community Development Block Grant (TxCDBG) Community Development Fund, including a proposed City match of \$7,500 and consideration and possible adoption of Resolution No. 204.

13. Texas Commission on Law Enforcement (TCOLE) Report — Frost Police Department

Receive the 2026 Texas Commission on Law Enforcement (TCOLE) report and related documentation regarding the Frost Police Department, including the 2026 inspection findings, TCOLE's subsequent action regarding the Department, the City's response, and the current status of the Department.

14. Future Provision of Law Enforcement Services

Discuss, consider, and take possible action regarding the future provision of law enforcement services for the City of Frost following deactivation of the Frost Police Department by the Texas Commission on Law Enforcement (TCOLE), including consideration of whether to pursue reestablishment of a municipal law enforcement agency or continue law enforcement coverage through the Navarro County Sheriff's Office, and provide direction regarding any necessary subsequent actions.

15. U.S. Treasury / State and Local Fiscal Recovery Funds (SLFRF) Status Report

Receive a report and update regarding the U.S. Department of the Treasury State and Local Fiscal Recovery Funds (SLFRF) debt notice dated September 8, 2026, including the City's communications with Treasury, records and reporting efforts, and current status.

16. Mayor's Report

Receive the Mayor's Report regarding current City projects, operations, administrative matters, community activities, and other City updates.

17. Adjournment

NOTICE OF POSSIBLE EXECUTIVE SESSION

The City Council may convene in Executive Session in accordance with Chapter 551, Texas Government Code, on any matter listed on this agenda for which Executive Session is authorized by law, including but not limited to Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.087, and other applicable provisions of Chapter 551.

Any final action, decision, or vote regarding a matter discussed in Executive Session shall be taken in Open Session as required by law.

CERTIFICATION

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council of the City of Frost, Texas, is a true and correct copy of said notice and that I posted a true and correct copy in a place readily accessible to the general public at all times.

Said notice was posted on September 29, 2026, and remained continuously posted for at least three business days before the scheduled date of the meeting in accordance with Chapter 551, Texas Government Code.

DATED this 29th day of September 2026

City Secretary
City of Frost, Texas

City of Frost, Texas
Regular City Council Meeting Minutes
July 6, 2026 then rescheduled for July 13, 2026

The meeting for July 6, 2026 was cancelled because of illness (Mayor) and Mayor Pro-Tem being unavailable to hold the meeting.

The meeting for July 13, 2026 was cancelled due to the majority of the council being unable to attend. No quorum.

August 3, 2026 — Minutes

In accordance with the Texas Open Meetings Act (Tex. Gov't Code, Chapter 551), the Frost City Council held a Regular Business Meeting at 6:00 p.m. at City Hall, 100 N. Garrity St. Present were Mayor Shannon Wayman and Aldermen Megan Welborn, Kimi Muldner, Jason Murray, and Stormi Upton. Absent - Alderman Amber Whitley. Also present were Juli Reeves, Paul Borsellino - NavCo Chronicle, Marchelle Cross, Gary Wayman, Scott Dowdle-Salinas, Ronnie Cooper, Elvira O'Besa, Roy Welborn, LaDonna Dean, Sandra Prokop, and Joe Prokop.

1. Call to Order

The meeting was called to order at 6:02 p.m., and a quorum was established.

2. Pledge and Invocation

The Pledge of Allegiance was recited. Alderman Jason Murray gave the invocation.

3. Citizens' Comments

- Marchelle Cross addressed a water leak located near her meter and requested that it be addressed.
- Roy Welborn discussed truck traffic and air-brake use and requested consideration of speed-limit changes. He also asked about code enforcement concerning abandoned or junked vehicles.
- Elvira O'Besa asked whether the City could provide a list of registered sex offenders residing in the City.

4. Consent Items

Alderman Welborn moved to approve the consent items. Alderman Muldner seconded. Motion carried.

5. Mayor's Report

Mayor Wayman reported that a major water leak had been repaired and that the City had responded to multiple requests to mark underground fiber-optic lines. Kinetic was billed for damage to the main line, which resulted in an approximately 18-foot crack.

Park equipment and baby swings have been installed, with larger swings awaiting delivery. The iWorQ system and community portal are operational and have helped improve organization and reduce administrative workload.

6. Variance Request — 213 N. Garrity Street

Council considered a request for a variance from the required side-yard setback. Mayor Wayman reported that additional information was needed. Alderman Welborn moved to table the item, and Alderman Jason Murray seconded. Motion carried.

7. Ordinance No. 339 — Utilities

Council considered revisions to Chapter 13 (Utilities) as part of the Code Modernization

Project. The revisions primarily relocate utility fees into a separate fee schedule. Alderman Upton moved to approve the revisions. Alderman Muldner seconded. Motion carried.

8. Ordinance No. 340 — Utility Fee Schedule

Council considered adoption of the City of Frost Utility Fee Schedule. Alderman Upton moved to adopt the fee schedule. Alderman Muldner seconded. Motion carried.

9. Ordinance No. 341 — Zoning

Council considered amendments to Chapter 14 (Zoning) to relocate regulations concerning alcoholic beverage uses and sexually oriented businesses. Alderman Upton moved to approve the amendment. Alderman Murray seconded. Motion carried.

10. Ordinance No. 342 — Temporary Uses

Council considered amendments to Chapter 14 to relocate regulations concerning temporary uses, including garage sales and public dances. Alderman Muldner moved to approve the amendment. Alderman Welborn seconded. Motion carried.

11. Resolution No. 201 — Citywide Garage Sale

Council considered establishing a Citywide Garage Sale for October 2026. Alderman Muldner moved to establish October 9–11, 2026, as the event dates. Aldermen Welborn and Murray seconded. Motion carried, with the understanding that the dates could be amended at the September meeting to coincide with the VFD fish fry.

12. Resolution No. 200 — Utility Payment Modernization

Council considered implementation of the Utility Payment Modernization Project, including ACH automation, the Paystar customer payment portal, replacement of XpressPay, and related expenditures. The proposed system would integrate with RVS, provide real-time account balances, and post payments directly to customer accounts. Alderman Welborn moved to implement the Paystar system. Alderman Muldner seconded. Motion carried.

13. Independent Auditor — FY 2024–2025

Council considered selection of an independent auditor for the FY 2024–2025 annual financial audit. The City’s current auditor notified the City that it was restructuring and could not complete the audit. Four firms were invited to submit proposals, with one response received. Council discussed the audit timeline and the qualifications of the responding firm. Alderman Murray moved to approve the firm, and Alderman Upton seconded. Motion carried.

14. 2026 Certified Appraisal Roll and Tax Rates

Council received an update regarding the 2026 Certified Appraisal Roll and the No-New-Revenue and Voter-Approval Tax Rates. The tax rates were not yet available and were expected August 7, 2026.

15. Proposed FY 2026–2027 Budget

Council reviewed the proposed FY 2026–2027 budget and discussed an estimated \$30,000

deficit if no changes were made. Mayor Wayman requested direction from Council regarding additional budget items.

Discussion included a proposed \$7,500 road study using drone technology to assess road conditions and assist with future grant applications. Council also requested additional information regarding code enforcement revenues and expenses.

16. September Regular Council Meeting

Alderman Upton moved to set September 1, 2026, at 6:30 p.m. as the September Regular Business Meeting due to the Labor Day holiday. Alderman Murray seconded. Motion carried.

17. TCOLE Audit Report

Council received an update regarding the 2026 Texas Commission on Law Enforcement (TCOLE) audit and corrective actions. Mayor Wayman reported that the City had received notice today, at 4:00p.m. that its authority to appoint law enforcement officers had been revoked following the audit. The City was awaiting additional information from TCOLE regarding the revocation and next steps.

18. Replacement Police Department Vehicle

Council considered a budget amendment for the acquisition and preparation of a replacement police patrol vehicle. Alderman Upton moved to table the item. Alderman Muldner seconded. Motion carried.

19. Adjournment

Alderman Welborn moved to adjourn. Alderman Upton seconded. Motion carried, and the meeting was adjourned.

Mayor Shannon Wayman

City Secretary Juli Reeves

AGENDA ITEM 6

ZONING REQUEST — 498 W. HWY 22

AG (Agricultural) → MH (Manufactured Home)

COUNCIL MEMORANDUM

Meeting Date	October 5, 2026
Property	498 W. Hwy 22, Frost, Texas
Current Zoning	AG — Agricultural District
Requested Zoning	MH — Manufactured Home
Action Requested	Consider approval of the rezoning following the public hearing and adoption of Ordinance No. 343.
Fiscal Impact	No direct fiscal impact is anticipated.

Background

The City’s zoning information identifies the property at 498 W. Hwy 22 as AG (Agricultural). The requested zoning classification is MH (Manufactured Home). Chapter 14 of the City of Frost Code establishes both AG and MH zoning districts. The MH district is intended to allow manufactured housing on individual lots and permits HUD-code manufactured homes, subject to applicable City requirements.

Public Hearing

A public hearing is scheduled for October 5, 2026 before Council considers the zoning action. The published notice is included in the packet record. The City has advised that there are no adjacent property owners requiring individual neighbor-notification materials for this request.

Council Consideration

Following the public hearing, Council may approve the requested change, deny the requested change, or take other action permitted by law and the posted agenda.

Suggested Motion

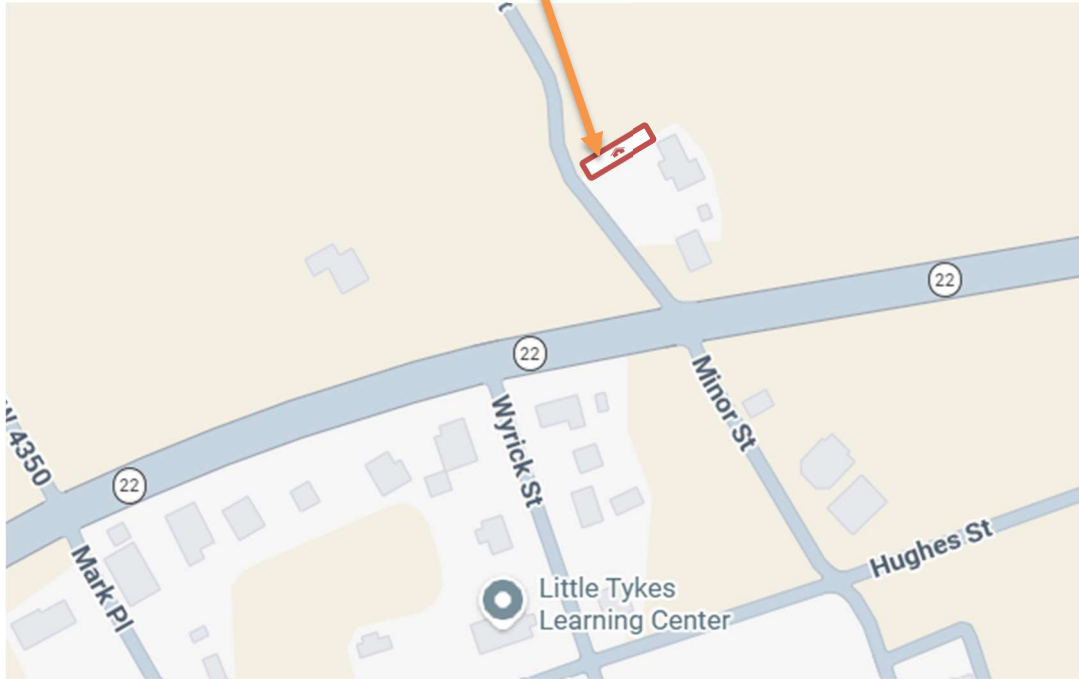
If Council wishes to approve: “I move to approve the rezoning of 498 W. Hwy 22 from AG (Agricultural) to MH (Manufactured Home) and adopt Ordinance No. 343.”

Supporting Documents

- Exhibit 1 — Location Map
- Exhibit 2 — Published Public Hearing Notice
- Ordinance No. 343 — Rezoning 498 W. Hwy 22 from AG to MH

EXHIBIT 1 — ZONING / LOCATION MAP

498 W. Hwy 22, Frost, Texas
AG (Agricultural) → MH (Manufactured Home)



For reference only — not a survey.

EXHIBIT 2 — PUBLISHED PUBLIC HEARING NOTICE



CITY OF FROST, TEXAS
ORDINANCE NO. 343

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FROST, TEXAS, AMENDING THE OFFICIAL ZONING DISTRICT CLASSIFICATION OF PROPERTY LOCATED AT 498 W. HWY 22, FROST, TEXAS, FROM AG (AGRICULTURAL DISTRICT) TO MH (MANUFACTURED HOME / MANUFACTURED HOUSING DISTRICT); AMENDING THE OFFICIAL ZONING MAP ACCORDINGLY; PROVIDING FOR CONTINUATION OF ALL OTHER APPLICABLE ZONING AND DEVELOPMENT REQUIREMENTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR A REPEALER; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Frost, Texas (the “City”), has adopted zoning regulations and an official zoning map under Chapter 14 of the City of Frost Code of Ordinances and applicable Texas law;

WHEREAS, the City’s zoning regulations establish an AG Agricultural District and an MH Manufactured Housing District;

WHEREAS, the property located at 498 W. Hwy 22, Frost, Texas, is identified by the City as presently zoned AG Agricultural District, and a change to MH Manufactured Housing District has been requested;

WHEREAS, the City provided notice and conducted a public hearing regarding the proposed zoning change in accordance with applicable law; and

WHEREAS, after the public hearing and consideration of the matter, the City Council desires to act upon the requested zoning change.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FROST, TEXAS:

SECTION 1. FINDINGS.

The findings and recitals set forth above are hereby found to be true and correct and are incorporated into this Ordinance for all purposes.

SECTION 2. ZONING CLASSIFICATION AMENDED.

The zoning district classification of the property located at 498 W. Hwy 22, Frost, Texas, is hereby changed from AG Agricultural District to MH Manufactured Housing District.

SECTION 3. OFFICIAL ZONING MAP.

The official zoning map of the City of Frost shall be amended to reflect the zoning classification adopted by this Ordinance. The Mayor, City Secretary, and other appropriate City personnel are authorized to make the administrative updates necessary to reflect this action in the City’s zoning records.

SECTION 4. OTHER REQUIREMENTS REMAIN APPLICABLE.

Approval of this zoning change does not waive or modify any otherwise applicable requirements of the City of Frost Code of Ordinances or other applicable law relating to development, placement, installation, utilities, permits, setbacks, access, or other requirements applicable to the property or any manufactured home.

SECTION 5. REPEALER.

All ordinances or parts of ordinances in conflict with this Ordinance are repealed only to the extent of the conflict.

SECTION 6. SEVERABILITY.

If any provision of this Ordinance or its application to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications that can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are severable.

SECTION 7. EFFECTIVE DATE.

This Ordinance shall take effect upon adoption and as otherwise provided by law.

PASSED AND APPROVED on this 5th day of October, 2026.

Shannon Wayman, Mayor
City of Frost, Texas

ATTEST:

Juli Reeves, City Secretary
City of Frost, Texas



UTILITY RATE REVIEW

Water • Sewer • Solid Waste | Council Discussion

Purpose

The City has reviewed the projected cost of providing Water, Sewer and Solid Waste services for FY2026-2027 and compared those costs with revenues generated under the current rate structure.

This report presents the results of that analysis and two Water/Sewer rate approaches for Council consideration.

What the analysis found

Service	Projected / recurring cost	Current revenue basis	Finding
Water	~\$343,939 post-Windfarm recurring	~\$274,316 customer rate revenue	~\$69,623 recurring gap
Sewer	\$111,100	~\$79,700 annualized service revenue	~\$31,400 recurring gap
Water + Sewer	~\$455,039	~\$354,018	~\$101,020 recurring gap
Solid Waste	~\$84,187 recurring Republic cost	~\$87,735 current modeled charges	FY26-27 vendor costs/service mix require rate review

Water FY26-27 is unusual because approximately six more months of temporary Windfarm activity are expected. That revenue helps bridge FY26-27, but it is not permanent recurring revenue.

Two Water/Sewer approaches

	Current	Phased Approach	1-Year Full-Cost
Water customer revenue	\$274,316	\$309,997	\$345,558
Sewer revenue	\$79,700	\$94,784	\$111,086
Post-Windfarm W+S recurring gap	~\$101,020	~\$50,257	Approximately break-even
FY26-27 W+S operating-cash draw	—	~\$21,213	Not modeled as necessary

Typical residential bill impact (water, sewer & trash)

Monthly usage	Current	Phased Approach	1-Year Full-Cost
2,000 gal	\$73.40	\$83.50	\$92.00
3,000 gal	\$90.90	\$103.25	\$114.50
5,000 gal	\$125.90	\$142.75	\$159.50
10,000 gal	\$215.83	\$244.50	\$275.00

Examples include standard residential Water, Sewer and the proposed \$18 monthly residential Solid Waste rate. Actual bills vary by usage and service configuration.

What Council is considering

The accounting analysis identifies projected costs, current revenues and resulting gaps. Council's policy decision is how quickly recurring customer rates should be brought into alignment with recurring service costs.

Approach	FY26-27 effect	Longer-term effect
Phased Approach	Uses ~\$21,213 of combined Water/Sewer operating cash after temporary Windfarm revenue is applied.	Rates would be reviewed again during FY27-28 budget development, using actual results to determine the adjustment needed to reach recurring self-sufficiency.
1-Year Full-Cost	Brings modeled Water/Sewer customer revenue to approximately recurring cost in one year.	Reduces reliance on temporary revenue and operating cash for recurring expenses. Expected smaller increase next FY.



Water and Sewer rate schedules

Water

Usage block	Current	Phased Approach	1-Year Full-Cost
0-1,000 gal base	\$23.15	\$26.25	\$29.00
1,001-2,000	\$11.25 / 1,000	\$12.75 / 1,000	\$14.25 / 1,000
2,001-7,000	\$14.25 / 1,000	\$16.00 / 1,000	\$18.00 / 1,000
7,001-10,000	\$15.06 / 1,000	\$17.00 / 1,000	\$19.00 / 1,000
10,001+	\$23.60 / 1,000	\$26.75 / 1,000	\$29.75 / 1,000

Water is an incremental/block rate. The base includes the first 1,000 gallons; each successive rate applies only to gallons within that block.

Customer usage context: approximately 71% of customer monthly bills were 5,000 gallons or less, and median monthly usage was approximately 3,305 gallons. This is why 3,000 gallons is used as the primary residential example.

Outside-City Water Rates: The City's adopted Utility Fee Schedule currently provides a different rate treatment for water service outside the city limits. Current billing practices do not fully align with that provision. Because outside-city service involves separate historical, administrative, and policy considerations, staff will conduct a separate review of existing outside-city service accounts and bring the matter to Council for consideration at a future meeting.

Sewer

Sewer charge	Current	Phased Approach	1-Year Full-Cost
Base, includes 0-2,000 gal	\$22.00	\$26.50	\$30.75
Usage above 2,000 gal	\$3.25 / 1,000	\$3.75 / 1,000	\$4.50 / 1,000

How the Phased Approach works

Water bridge for FY26-27

The initial Water rates do not fully support Water operations by themselves. The FY26-27 model uses the remaining Windfarm activity as a temporary bridge. Based on approximately six additional months, the Windfarm is estimated to contribute about \$29,000 net after the associated wholesale-water cost. If the project ends sooner, that contribution would be lower. Under the six-month assumption, approximately \$4,900 remains to be covered from existing Water operating cash.

FY26-27 Water bridge	Amount
Customer revenue under Year-1 rates	~\$310,000
Temporary Windfarm revenue	+ ~\$60,700
Total modeled Water revenue	~\$370,700
Estimated FY26-27 Water expenses	~\$375,600
Amount needed from existing Water cash	~\$4,900

Once Windfarm activity ends, if the first-year rates remained unchanged, the Water Fund would have an estimated recurring gap of approximately \$33,900 per year. The Phased Approach therefore assumes another rate review and adjustment for FY27-28.

Operating cash effect under the Phased Approach

	Water	Sewer	Combined
Estimated starting operating balance	\$32,049	\$48,528	\$80,578
Estimated FY26-27 phase-in draw	(\$4,897)	(\$16,316)	(\$21,213)
Estimated ending operating balance	\$27,152	\$32,213	\$59,365

Starting balances are planning estimates after known FY25-26 obligations expected to be paid before the rate review. The Water Fund also has a separate CD of approximately \$112,416, which is not included as routine operating cash.

Wholesale Water: rate change FY26-27

Corsicana's September 9, 2026 notice confirms rates effective January 1, 2027 of \$5.34 per 1,000 gallons for 1,000-10,000 gallons; \$5.50 for 10,001-25,000 gallons; and \$5.61 for 25,001 gallons and over, plus a 9% base-rate increase. Frost's purchase volumes place the City in the 25,001-and-over tier. The FY26-27 model updates the preliminary \$120,000 wholesale-water allowance to approximately \$158,739.



Solid Waste

Republic Services' rates take effect October 1, 2026. The proposed City rates reflect those increased costs, with the standard residential rate increasing from \$17 to \$18 per month.

Service	Current City rate	Proposed City rate	Republic FY26-27 cost
Residential collection	\$17.00	\$18.00	\$16.51
Additional cart	\$8.00	\$9.00	\$6.87
2-yard dumpster	\$100.00	\$105.00	\$92.17
3-yard dumpster	\$113.00	\$115.00	\$107.32
4-yard dumpster	\$125.00	\$130.00	\$119.68
6-yard dumpster	\$152.00	\$160.00	\$148.58
8-yard dumpster	\$178.00	\$185.00	\$174.71
Locking device	\$8.25	\$9.00	\$8.26

Recurring Solid Waste financial effect

Measure	Monthly	Annual
Current City recurring charges, modeled	\$7,311.25	\$87,735.00
Proposed City recurring charges, modeled	\$7,762.00	\$93,144.00
Republic FY26-27 recurring service cost	\$7,015.62	\$84,187.44
Amount above recurring Republic cost	\$746.38	\$8,956.56
Increase in modeled City recurring revenue	\$450.75	\$5,409.00

The amount above recurring Republic cost is not the same as unrestricted profit. Extra lifts, extra yardage, overages and other variable Republic charges can alter it. The recurring service model includes 101 additional carts and the City's existing commercial dumpster mix. The 5% franchise fee is City revenue and is not treated as a Republic service expense.

Implementation and customer communication

Step	Planned approach
October City Council Meeting: Council action	Council considers the Water, Sewer and Solid Waste rate schedules.
October utility bill	Advance notice of the November change; direct customers to the City's website and City Hall.
RVS update (billing system)	Enter adopted rates before bills based on the November 2026 meter readings are generated.
November billing cycle	New rates apply to usage reflected in meter readings taken during November 2026 and first appear on bills generated and mailed in November 2026.
Website	Prominent rate-information page with old/new rates, sample bills, explanation and FAQ. Official City Facebook Page communication.
City Hall	Physical notifications on hand; post in announcement plaque. One-page customer-service reference so residents receive consistent answers.

Rate adoption and Utility Fee Schedule

Administrative closeout

Final adopted Water, Sewer and Solid Waste rates and related utility fees should be placed in the City's consolidated Utility Fee Schedule. Substantive Code provisions should reference the adopted fee schedule rather than embedding specific dollar amounts throughout the Code. The final fee schedule should then be reconciled to RVS before implementation.

Why the review matters

The FY26-27 budget more fully recognizes recurring utility costs, including personnel, benefits, contract operations, maintenance, compliance and emergency work. Updated wholesale-water costs are materially higher than the preliminary Water budget allowance, and Republic's FY26-27 vendor rates are increasing. The review separates utility-service costs from the General Fund and evaluates whether recurring utility revenues reasonably support recurring utility expenses.

The goal is not to generate excess utility revenue. The question before Council is how closely, and how quickly, recurring rates should support the cost of providing reliable Water, Sewer and Solid Waste service.

CITY OF FROST, TEXAS
100 N. Garitty Street • Frost, Texas 76641

ORDINANCE NO. 344

AN ORDINANCE OF THE CITY OF FROST, TEXAS, AMENDING THE CITY'S UTILITY FEE SCHEDULE TO REVISE WATER RATES WITHIN THE CITY LIMITS, WASTEWATER RATES, AND SOLID WASTE RATES; PROVIDING THAT OUTSIDE-CITY WATER RATE POLICY IS NOT AMENDED BY THIS ORDINANCE; PROVIDING FOR ADMINISTRATIVE IMPLEMENTATION; PROVIDING FOR REPEAL OF CONFLICTING PROVISIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Frost owns and operates municipal utility systems providing water, wastewater, solid waste, and related utility services; and

WHEREAS, Chapter 13 of the Code of Ordinances provides that utility rates, deposits, tapping fees, connection fees, reconnection fees, service charges, and other utility-related charges shall be established by the City's adopted Utility Fee Schedule; and

WHEREAS, the City's Utility Fee Schedule may be amended, revised, supplemented, or replaced by ordinance of the City Council without amendment to Chapter 13 unless otherwise required by law; and

WHEREAS, the City Council has reviewed projected FY2026-2027 costs, current utility revenues, customer impacts, and alternative Water and Wastewater rate schedules; and

WHEREAS, the City Council desires to revise the rates identified in this ordinance while leaving all other provisions of the Utility Fee Schedule unchanged;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FROST, TEXAS:

SECTION 1. FINDINGS. The foregoing recitals are found to be true and correct and are incorporated herein for all purposes.

SECTION 2. UTILITY RATE AMENDMENTS. The City of Frost Utility Fee Schedule is amended only as to the Water Rates (Inside City Limits), Sewer Rates, and Solid Waste Rates shown in Exhibit A attached to and incorporated into this ordinance. All other rates, fees, charges, and provisions of the Utility Fee Schedule remain unchanged unless expressly amended by this ordinance.

SECTION 3. OUTSIDE-CITY WATER RATES. No amendment is made by this ordinance to the existing outside-city water rate provisions of the Utility Fee Schedule. Outside-city water service and rate policy are not part of the rate action taken by this ordinance and will be reviewed separately by the City Council.

SECTION 4. ADMINISTRATIVE IMPLEMENTATION. The Mayor, City Secretary, and Designated Official are authorized to implement the rates adopted by the City Council, including making the corresponding billing-system changes and updating customer information. This authority does not permit an administrative change to a rate or fee adopted by the City Council.

SECTION 5. BILLING IMPLEMENTATION. The adopted rates shall be entered into the City's utility billing system before bills based on the November 2026 meter readings are generated. The revised rates shall first apply to utility usage reflected in meter readings taken during November 2026 and shall first appear on utility bills generated and mailed in November 2026.

SECTION 6. REPEALER. All ordinances, resolutions, fee schedules, and provisions thereof in conflict with this ordinance are repealed only to the extent of the conflict.

SECTION 7. SEVERABILITY. If any section, subsection, sentence, clause, phrase, or provision of this ordinance is held invalid or unconstitutional by a court of competent jurisdiction, the remaining portions shall remain in full force and effect.

SECTION 8. EFFECTIVE DATE. This ordinance shall take effect upon adoption, with the revised utility rates applied as provided in Section 5.

PASSED AND APPROVED by the City Council of the City of Frost, Texas, on this 5th day of October, 2026.

CITY OF FROST, TEXAS

Shannon Wayman, Mayor

ATTEST:

Juli Reeves, City Secretary

CITY OF FROST, TEXAS
100 N. Garitty Street • Frost, Texas 76641

EXHIBIT A
UTILITY FEE SCHEDULE AMENDMENTS

Effective with Bills Based on November 2026 Meter Readings

The following sections of the City of Frost Utility Fee Schedule are amended. All portions of the Utility Fee Schedule not shown below remain unchanged.

WATER RATES (INSIDE CITY LIMITS)

Usage Block	Adopted Rate
Base Charge (Includes First 1,000 Gallons)	\$_____
1,001 - 2,000 Gallons	\$_____ per 1,000 gallons
2,001 - 7,000 Gallons	\$_____ per 1,000 gallons
7,001 - 10,000 Gallons	\$_____ per 1,000 gallons
10,001+ Gallons	\$_____ per 1,000 gallons

Water remains an incremental/block rate. The base charge includes the first 1,000 gallons; each successive rate applies only to gallons within that block.

SEWER RATES

Sewer Charge	Adopted Rate
Base Sewer Charge (0-2,000 Gallons)	\$_____
Over 2,000 Gallons	\$_____ per 1,000 gallons

SOLID WASTE RATES

Service	Adopted Rate
Residential Collection Service	\$18.00
Additional Poly Cart	\$9.00
2-Yard Dumpster	\$105.00
3-Yard Dumpster	\$115.00
4-Yard Dumpster	\$130.00
6-Yard Dumpster	\$160.00
8-Yard Dumpster	\$185.00
Locking Device	\$9.00

OUTSIDE-CITY WATER RATES

No amendment is made by this ordinance to the existing outside-city water rate provisions of the Utility Fee Schedule. Outside-city water service and rate policy are not part of the rate action taken by this ordinance and will be reviewed separately by the City Council.

THE CHRONICLE, LLC

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COMMUNITY



LEGACY

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COVERING CHEROKEE, SMITH, AND HENDERSON COUNTIES

Corsicana Daily Sun

September 15, 2026

Re: Official Newspaper Designation

City Council of Frost, Texas

The Corsicana Daily Sun meets all the criteria of Government Code 20541.044 and 2051.045 to be eligible to become the official newspaper for the City of Frost.

The Corsicana Daily Sun would be pleased to serve as the official newspaper for the city. Please accept this as our request to be named the official newspaper for the upcoming year.

Thank you and we will look forward to working with you.

Lange Svehlak

Publisher

Corsicana Daily Sun

Corsicana Daily Sun

Contact Info

Send notices to:

Courtney Peacock

cpeacock@palestineherald.com

903-729-0281

Distribution

75110, 75109, 75102, 76626, 75105, 76639, 76641, 76648, 75144, 76666, 75153, 76679, 75155, 76681, 75859, 76693

Print Schedule

Weekly on Wednesday

Other

The Corsicana Daily Sun has been in business since 1895. Our staff has been working with Cities and Counties for years and take pride in making this process as easy as possible and knowing the State requirements. We also publish the notices to the State site required by law.

Rates

\$16.50 per column inch.

CITY OF FROST, TEXAS
RESOLUTION NO. 203

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FROST, TEXAS, DESIGNATING THE OFFICIAL NEWSPAPER OF THE CITY; AUTHORIZING THE CITY SECRETARY TO ARRANGE REQUIRED PUBLICATIONS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Texas Local Government Code Section 52.004 provides for the governing body of a municipality to select, by ordinance or resolution, an official newspaper of the municipality; and

WHEREAS, the City Council has reviewed information submitted for consideration regarding newspaper publication services and desires to designate an official newspaper for the City of Frost;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FROST, TEXAS:

SECTION 1. DESIGNATION. The City Council hereby designates _____ as the official newspaper of the City of Frost, Texas, pursuant to Texas Local Government Code Section 52.004, to serve until another official newspaper is selected by the City Council.

SECTION 2. PUBLICATIONS. The City Secretary is authorized to arrange for publication in the designated official newspaper of ordinances, notices, and other matters required by law or City ordinance to be published.

SECTION 3. EFFECTIVE DATE. This Resolution shall take effect immediately upon its passage and approval.

PASSED AND APPROVED this 5th day of October, 2026.

Shannon Wayman, Mayor
City of Frost, Texas

ATTEST:

Juli Reeves, City Secretary
City of Frost, Texas

COUNCIL MEMORANDUM

CHAPTER 2 — ADMINISTRATION

Agenda Item 9: Discuss, consider, and take possible action on an ordinance amending Chapter 2, “Administration,” of the City of Frost Code of Ordinances as part of the City’s 2026 Code Modernization Project.

BACKGROUND

As part of the City’s 2026 Code Modernization Project, Chapter 2 has been reviewed against ordinances adopted by the City Council earlier in 2026.

In March 2026, Council adopted a City-wide Records Management and Records Retention program, designated the City Secretary as the Records Management Officer, and adopted applicable records retention schedules by reference.

In May 2026, Council reorganized Chapter 2 as Administration and relocated the former Chapter 2 Animal Control provisions to Chapter 6. The May ordinance also directed that the previously adopted Records Management provisions be incorporated into the reorganized Chapter 2.

The proposed ordinance completes and clarifies that organizational work by incorporating the City’s existing Records Management provisions and appropriate administrative provisions into Chapter 2.

SUMMARY OF CHANGES

The amended Chapter 2:

- maintains Chapter 2 as Administration, consistent with Council’s May 2026 action;
- relocates the durable City Secretary provisions into Chapter 2 from the personnel/administration provisions being modernized in Chapter 9;
- codifies and continues the Records Management and Records Retention program previously adopted by Council;
- continues the City Secretary’s designation as Records Management Officer;
- continues adoption by reference of applicable Texas State Library and Archives Commission records retention schedules;
- preserves requirements governing lawful destruction and preservation of City records;
- preserves the City’s obligations under the Texas Public Information Act and other applicable records laws;
- does not recreate Animal Control in Chapter 2, because those provisions were previously relocated to Chapter 6; and
- removes unnecessary operational detail from the Code while preserving existing administrative authority and responsibilities.

The proposed amendments are intended as organizational and administrative modernization and are not intended to make substantive policy changes.

FISCAL IMPACT

No direct fiscal impact is anticipated from adoption of the Chapter 2 amendment. Records management implementation and physical records organization will continue as administrative functions of the City.

SUPPORTING DOCUMENTS

- Ordinance No. 345 — Amending Chapter 2
- Exhibit A — Chapter 2, Administration
- Final Chapter 2 Change Matrix

MAYOR RECOMMENDATION

Approve the ordinance amending Chapter 2, “Administration,” as presented.

CITY OF FROST, TEXAS

ORDINANCE NO. 345

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FROST, TEXAS, AMENDING CHAPTER 2, “ADMINISTRATION,” OF THE CITY OF FROST CODE OF ORDINANCES; ESTABLISHING AND CLARIFYING PROVISIONS RELATING TO CITY ADMINISTRATION AND THE OFFICE OF CITY SECRETARY; CODIFYING AND CONTINUING THE CITY’S RECORDS MANAGEMENT AND RECORDS RETENTION PROGRAM; PRESERVING THE PRIOR RELOCATION OF ANIMAL CONTROL PROVISIONS TO CHAPTER 6; PROVIDING FOR CONTINUATION OF EXISTING LAWFUL ACTIONS; PROVIDING A REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Frost, Texas (“City”) is a Type A general-law municipality authorized to adopt and maintain ordinances for the administration of municipal government and the exercise of its lawful powers; and

WHEREAS, on March 2, 2026, the City Council adopted an ordinance establishing a City-wide records management and records retention program, designating the City Secretary as Records Management Officer, and adopting applicable records retention schedules by reference; and

WHEREAS, on May 4, 2026, the City Council adopted an ordinance repealing and replacing the former Chapter 2 of the Code of Ordinances with a new Chapter 2 titled “Administration,” directing that the City’s records management provisions be incorporated into Chapter 2, and relocating the City’s animal control provisions to Chapter 6 without substantive change; and

WHEREAS, as part of the City’s 2026 Code Modernization Project, the City Council desires to complete and clarify the organization of Chapter 2, incorporate appropriate existing administrative provisions, and place the City’s records management provisions into a durable codified structure; and

WHEREAS, the City Council finds that the revisions contained in this Ordinance constitute continuation, reorganization, clarification, and modernization of existing City administrative provisions and are not intended to make substantive changes to City policy except as expressly stated herein; and

WHEREAS, the City Council finds that the amendment to Chapter 2 set forth in Exhibit “A” will improve the organization, accessibility, administration, and future maintenance of the City’s Code of Ordinances.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FROST, TEXAS:

SECTION 1. FINDINGS.

The findings and recitals set forth above are hereby found to be true and correct and are incorporated into this Ordinance for all purposes.

SECTION 2. AMENDMENT OF CHAPTER 2.

Chapter 2, “Administration,” of the City of Frost Code of Ordinances is hereby amended as set forth in Exhibit “A,” attached hereto and incorporated herein for all purposes.

This Ordinance completes and clarifies the organization of Chapter 2 previously approved by the City Council and incorporates the City’s existing records management provisions and appropriate administrative provisions into the chapter.

SECTION 3. CONTINUATION OF RECORDS MANAGEMENT PROGRAM.

The records management and records retention program previously adopted by the City Council is continued in effect and is codified and modernized through Article 2.02 of Exhibit “A.”

Nothing in this Ordinance shall be construed to terminate, interrupt, or invalidate the City’s existing records management program, the designation of the City Secretary as Records Management Officer, the City’s

adoption of applicable records retention schedules, or any lawful action previously taken pursuant to the City's records management program.

SECTION 4. CITY SECRETARY PROVISIONS.

The provisions concerning the office, appointment, removal, powers, and duties of the City Secretary contained in Exhibit "A" are relocated and modernized as part of Chapter 2, "Administration."

To the extent corresponding provisions concerning the City Secretary presently appear elsewhere in the Code of Ordinances, such provisions shall be superseded by Exhibit "A" upon the effective date of this Ordinance.

SECTION 5. ANIMAL CONTROL PROVISIONS NOT AFFECTED.

Nothing in this Ordinance shall reverse or alter the City Council's May 4, 2026 relocation of the City's animal control provisions from former Chapter 2 to Chapter 6.

Animal control regulations shall continue to be governed by Chapter 6 and other applicable provisions of the Code and law.

SECTION 6. CONTINUATION AND PRESERVATION.

Except as expressly amended, relocated, superseded, or repealed by this Ordinance, all ordinances, resolutions, appointments, designations, policies, agreements, records management actions, and other lawful actions of the City shall remain in full force and effect according to their terms.

Nothing in this Ordinance shall be construed to repeal or impair any lawful City action concerning records management or municipal administration unless expressly provided herein.

SECTION 7. REPEALER.

All ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed only to the extent of such conflict.

The repeal or supersession of any provision by this Ordinance shall not affect any right, obligation, action, proceeding, or other matter lawfully arising before the effective date of this Ordinance.

SECTION 8. SEVERABILITY.

If any section, subsection, sentence, clause, phrase, or provision of this Ordinance or Exhibit "A" is held invalid or unconstitutional by a court of competent jurisdiction, such invalidity shall not affect the remaining portions, and the City Council hereby declares that it would have adopted the remaining portions without the invalid provision.

SECTION 9. CODIFICATION.

The provisions of Exhibit "A" shall be incorporated into the City of Frost Code of Ordinances as Chapter 2, "Administration."

The City Secretary and the City's codifier are authorized to make nonsubstantive editorial changes necessary for codification, including formatting, capitalization, punctuation, numbering, cross-references, and correction of manifest clerical errors, provided that no such change alters the substantive meaning of the provisions adopted by this Ordinance.

SECTION 10. EFFECTIVE DATE.

This Ordinance shall take effect upon its passage, approval, and publication or posting as required by applicable law.

PASSED AND APPROVED by the City Council of the City of Frost, Texas, on this 5th day of October, 2026.

CITY OF FROST, TEXAS

Shannon Wayman, Mayor

ATTEST:

Juli Reeves, City Secretary

EXHIBIT A
TO ORDINANCE NO. 345
CITY OF FROST, TEXAS

CHAPTER 2
ADMINISTRATION

ARTICLE 2.01
CITY ADMINISTRATION

§ 2.01.001. City Secretary.

- (a) The office of City Secretary is hereby established.
- (b) The City Secretary shall be appointed by the City Council and may be removed by the City Council in accordance with applicable state law.
- (c) The City Secretary shall have the powers and perform the duties prescribed by applicable state law, this Code, other ordinances and resolutions of the City, and lawful direction of the City Council.
- (d) Administrative and operational responsibilities may be assigned to the City Secretary from time to time without amendment of this chapter.

ARTICLE 2.02
RECORDS MANAGEMENT

§ 2.02.001. Purpose and applicability.

- (a) The City shall maintain a records management and records retention program in accordance with the Texas Local Government Records Act and other applicable law.
- (b) The records management program applies to all City departments, offices, boards, commissions, officers, employees, and agents who create, receive, maintain, retain, or dispose of City records.

§ 2.02.002. Records Management Officer.

- (a) The City Secretary is designated as the Records Management Officer for the City.
- (b) The Records Management Officer shall administer the City's records management and records retention program and shall perform the duties assigned to the Records Management Officer by applicable state law, this Code, and other lawful City action.

§ 2.02.003. Records retention schedules.

- (a) The City adopts by reference the records retention schedules promulgated by the Texas State Library and Archives Commission that are applicable to the City, as such schedules may be amended from time to time.
- (b) City records shall be retained and disposed of in accordance with the applicable records retention schedules and applicable law.

§ 2.02.004. Records management program.

The City shall establish and maintain a records management program consistent with this article and applicable state law.

§ 2.02.005. Destruction of records.

No City record shall be destroyed unless:

- (1) the applicable retention period has expired;

(2) the record is not subject to a pending or reasonably anticipated public information request, litigation, audit, investigation, or other legal requirement requiring preservation;

(3) destruction is approved and documented by the Records Management Officer in accordance with applicable law and the City's records management program.

§ 2.02.006. Public information and other legal requirements.

(a) Nothing in this article shall be construed to limit or alter the City's obligations under the Texas Public Information Act or other applicable law governing the maintenance, disclosure, confidentiality, preservation, or disposition of City records.

(b) Nothing in this article authorizes the destruction of a record that is otherwise required by law to be preserved.

FINAL CHAPTER 2 CHANGE MATRIX

Code Modernization QC Reference

Existing Code Section / Source	Former Chapter 2 — Animal Control (pre-May 4, 2026 Code)
New Article / Section	Relocated to Chapter 6 — Health and Safety
Final Status	Relocated
Action Type	Organizational Modernization
Impact Level	None
Rationale	Ordinance No. 337 adopted May 4, 2026 repealed and replaced former Chapter 2 with Chapter 2 — Administration and relocated existing Animal Control provisions to Chapter 6 without substantive change.
Follow-Up Project	Final Code Reconciliation
Notes	Animal Control is not recreated in Chapter 2. The separately completed 2026 Animal Control modernization work must be incorporated into the revised Chapter 6 package.

Existing Code Section / Source	Ordinance No. 337 (May 4, 2026) — Chapter 2 reorganization
New Article / Section	Chapter 2 — Administration
Final Status	Modernized
Action Type	Organizational Modernization
Impact Level	None
Rationale	Carries forward Council's May 4, 2026 decision establishing Chapter 2 as Administration while replacing broad codifier-authority language with the complete substantive provisions actually intended for codification in this chapter.
Follow-Up Project	Code Publication
Notes	May 4 ordinance is one of two separate signed 2026 ordinances inadvertently assigned No. 337. Duplicate-number correction is tracked separately in 2026 cleanup.

Existing Code Section / Source	Chapter 9, § 9.02.001 — City Secretary (working 2026 modernization text)
New Article / Section	§ 2.01.001 — City Secretary
Final Status	Relocated
Action Type	Organizational Modernization
Impact Level	None
Rationale	Relocates the durable City Secretary office provision from Personnel/Administration into Chapter 2 — Administration, consistent with the administrative structure established by Council on May 4, 2026. Operational duty lists are not codified.
Follow-Up Project	Final Code Reconciliation
Notes	Corresponding Chapter 9 Exhibit A and Change Matrix must remove the City Secretary provision and reconcile numbering/article structure.

Existing Code Section / Source	Ordinance No. 337 (March 2, 2026), Section 1 — Purpose and Scope
New Article / Section	§ 2.02.001 — Purpose and applicability
Final Status	Modernized
Action Type	Administrative Modernization
Impact Level	Minor
Rationale	Codifies the adopted City-wide records management and retention program in concise Code language while preserving its applicability to City departments, offices, boards, commissions, officers, employees, and agents.
Follow-Up Project	Final Code Reconciliation
Notes	Signed March 2, 2026 ordinance has been located and verified. No substantive expansion of regulatory authority. Records-management implementation remains administrative.

Existing Code Section / Source	Ordinance No. 337 (March 2, 2026), Section 2 — Designation of Records Management Officer
New Article / Section	§ 2.02.002 — Records Management Officer
Final Status	Preserved
Action Type	Administrative Modernization
Impact Level	None
Rationale	Preserves the City Secretary's designation as Records Management Officer and references the duties assigned by applicable state law, the Code, and other lawful City action.
Follow-Up Project	Operational Follow-Up
Notes	After adoption of the revised Chapter 2 ordinance, verify compliance with Texas Local Government Code Chapter 203 requirements applicable to filing an amended records-management ordinance or other required records-management documentation with the Texas State Library and Archives Commission.

Existing Code Section / Source	Ordinance No. 337 (March 2, 2026), Section 3 — Adoption of Records Retention Schedules by Reference
New Article / Section	§ 2.02.003 — Records retention schedules
Final Status	Modernized
Action Type	Administrative Modernization
Impact Level	None
Rationale	Preserves adoption by reference of applicable TSLAC retention schedules and uses durable language allowing those schedules to govern as amended from time to time.
Follow-Up Project	Operational Follow-Up
Notes	City records must continue to be retained and disposed of under applicable schedules and law.

Existing Code Section / Source	Ordinance No. 337 (March 2, 2026), Section 4 — Records Management Program
New Article / Section	§ 2.02.004 — Records management program
Final Status	Preserved
Action Type	Administrative Modernization
Impact Level	None
Rationale	Carries forward the requirement that the City establish and maintain a records management program consistent with the ordinance and state law.
Follow-Up Project	SOP Development
Notes	Detailed filing, inventory, retention, destruction, and archive procedures belong in the City's records-management implementation process rather than the Code. After adoption, complete any Chapter 203 filing required for the amended records-management ordinance within the applicable statutory period.

Existing Code Section / Source	Ordinance No. 337 (March 2, 2026), Section 5 — Destruction of Records
New Article / Section	§ 2.02.005 — Destruction of records
Final Status	Clarified
Action Type	Administrative Modernization
Impact Level	Minor
Rationale	Preserves the adopted safeguards requiring expiration of the retention period, absence of a preservation hold, and approval/documentation by the Records Management Officer. Adds durable reference to other legal preservation requirements.
Follow-Up Project	Operational Follow-Up
Notes	RMO approval and destruction documentation remain required. Do not destroy records subject to PIA, litigation, audit, investigation, or other applicable preservation requirements.

Existing Code Section / Source	Ordinance No. 337 (March 2, 2026), Section 6 — Texas Public Information Act
New Article / Section	§ 2.02.006 — Public information and other legal requirements
Final Status	Clarified
Action Type	Administrative Modernization
Impact Level	Minor
Rationale	Preserves the ordinance's PIA savings provision and clarifies that records-management authority does not override other laws governing maintenance, disclosure, confidentiality, preservation, or disposition of City records.
Follow-Up Project	Operational Follow-Up
Notes	Administrative safeguard; does not create a separate offense or enforcement mechanism.

Existing Code Section / Source	Ordinance No. 337 (March 2, 2026), Sections 7–8 — Severability and Effective Date
New Article / Section	Adopting ordinance provisions; not codified in Chapter 2
Final Status	Preserved
Action Type	Organizational Modernization
Impact Level	None
Rationale	Severability and effective-date clauses are ordinance-level provisions and do not require duplication as permanent substantive sections of Chapter 2.
Follow-Up Project	Final Code Reconciliation
Notes	The new Chapter 2 adopting ordinance should contain appropriate severability, repealer/continuation, codification, and effective-date clauses.

Existing Code Section / Source	Duplicate Ordinance No. 337 designation — March 2 and May 4, 2026
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New Article / Section	Separate corrective ordinance / ordinance index
Final Status	Deferred
Action Type	Administrative Modernization
Impact Level	None
Rationale	Two separate signed ordinances were inadvertently assigned Ordinance No. 337. The historical originals should remain unchanged while Council formally establishes clear reference designations for indexing, records management, codification, and future reference.
Follow-Up Project	Final Code Reconciliation
Notes	2026 cleanup item. Both signed Ordinance No. 337 records have been located and verified. Preserve the historical originals unchanged; prepare a corrective ordinance establishing clear reference designations for indexing, records management, codification, and future reference (recommended 337-A for March 2 and 337-B for May 4).

Existing Code Section / Source	General penalty / administrative-duty cross-check
New Article / Section	Chapter 2 as a whole
Final Status	Clarified
Action Type	Legal-Risk Reduction
Impact Level	None
Rationale	Chapter 2 contains administrative governance and records-management duties and does not create a separate criminal offense or penalty for ordinary employee or administrative responsibilities.
Follow-Up Project	Final Code Reconciliation
Notes	Coordinate with revised Chapter 1 § 1.01.009 so the general penalty does not unintentionally criminalize internal administrative duties.

COUNCIL MEMORANDUM

CHAPTER 6 — HEALTH AND SAFETY

Agenda Item 10: Discuss, consider, and take possible action on an ordinance amending Chapter 6, “Health and Safety,” of the City of Frost Code of Ordinances as part of the City’s 2026 Code Modernization Project.

BACKGROUND

As part of the City’s ongoing Code Modernization Project, Chapter 6 has been reviewed for organization, clarity, current administrative practices, unnecessary duplication of state law, obsolete provisions, and consistency with current City operations.

On May 4, 2026, the City Council adopted Ordinance No. 337 reorganizing Chapter 2 as “Administration” and relocating the City’s Animal Control provisions from Chapter 2 to Chapter 6. This amendment completes that organizational work by incorporating the previously relocated Animal Control provisions with the City’s existing health and sanitation regulations into a unified Chapter 6 — Health and Safety.

The purpose of this review is organizational and administrative modernization rather than substantive policy reform. Existing Frost policy has generally been preserved. Where procedures or requirements are governed by state law, the amended chapter references applicable law rather than restating requirements that may change over time.

The review also updates provisions that were written around administrative structures the City does not currently maintain, including a dedicated animal control officer and City-operated animal shelter or impoundment facility. The amended chapter provides flexibility for the City to administer these functions through employees, contractors, governmental entities, veterinary facilities, shelters, or other lawful arrangements as appropriate.

SUMMARY OF CHANGES

The proposed amendment to Chapter 6:

Consolidates the Animal Control provisions previously relocated to Chapter 6 by Council action on May 4, 2026, with the City’s existing health and sanitation provisions under the title Chapter 6 — Health and Safety.

Organizes Chapter 6 into eight articles addressing Animal Control — General Provisions; Rabies Control; At-Large Animals and Impoundment; Livestock and Fowl; Health and Sanitation — General Provisions; Health Nuisances; Weeds, Rubbish and Other Objectionable Matter; and Food Establishments.

Preserves existing Frost-specific animal-control standards, including the residential animal limit, kennel requirements, tethering standards, fifteen-minute animal-noise standard, livestock and fowl regulations, twice-weekly livestock-waste cleanup requirement, 250-foot pen and enclosure setback, and applicable grandfather protections.

Modernizes animal-control administration and enforcement so the Code does not depend upon the City maintaining a particular staffing, shelter, or impoundment structure.

Modernizes rabies-control and dangerous-dog provisions by coordinating local requirements with applicable state law rather than duplicating detailed state procedures in the City Code.

Modernizes impoundment, quarantine, veterinary-care, and disposition provisions to allow use of legally authorized shelters, veterinary facilities, governmental entities, contractors, rescue organizations, or other authorized providers.

Preserves the existing exception for spayed or neutered cats from the general running-at-large prohibition. Whether that policy should continue will be considered during the 2027 substantive ordinance review rather than changed through the 2026 modernization project.

Preserves the existing residential animal-number limit and kennel standards. The relationship between those two existing provisions was identified during final review as a policy matter for future Council consideration and is not being changed through this amendment.

Preserves the City's existing twelve-inch weed and grass standard and modernizes notice, abatement, cost-recovery, and lien provisions to coordinate with applicable state law.

Modernizes health-nuisance provisions and removes obsolete or unnecessarily specific administrative procedures while preserving the City's authority to address public-health and sanitation nuisances.

Removes obsolete provisions requiring food-establishment employees to undergo physician examinations and obtain City health certificates while retaining grease-trap cleaning or grease-pickup documentation requirements and coordinating those requirements with Chapter 13 and applicable wastewater and pretreatment requirements.

Provides that City-established animal-control, nuisance-abatement, and other nonutility fees authorized by Chapter 6 will be maintained in the City's applicable fee schedule rather than embedding dollar amounts within the codified chapter. Removal of a dollar amount from Chapter 6 does not, by itself, increase, decrease, create, or eliminate an otherwise lawfully established City fee.

The accompanying Change Matrix identifies the disposition of the existing provisions and documents items intentionally preserved, modernized, removed, consolidated, relocated, or deferred.

FISCAL IMPACT

No immediate material fiscal impact is anticipated from adoption of the Chapter 6 amendment.

The ordinance does not itself establish or increase a City fee. Existing City-established animal-control and nuisance-abatement fees will be reconciled through the City's applicable fee schedule as part of the 2026 comprehensive fee review.

Actual costs associated with third-party animal-control, veterinary, sheltering, quarantine, impoundment, or related services may vary according to the provider and any applicable City arrangement.

SUPPORTING DOCUMENTS

Proposed Ordinance Amending Chapter 6

Exhibit A — Chapter 6, "Health and Safety"

Chapter 6 Final Change Matrix

MAYOR RECOMMENDATION

I recommend approval of the ordinance amending Chapter 6, "Health and Safety," as presented.

The proposed amendment completes the consolidation of Animal Control into Chapter 6 previously approved by the City Council, preserves the City's existing substantive policies where appropriate, modernizes outdated administrative and state-law provisions, and creates a clearer framework for administering the City's animal-control, health, sanitation, and nuisance regulations.

Substantive policy questions identified during the review have been preserved for future Council consideration rather than being changed as part of the 2026 organizational modernization.

**CITY OF FROST, TEXAS
ORDINANCE NO. 346**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FROST, TEXAS, AMENDING CHAPTER 6 OF THE CITY OF FROST CODE OF ORDINANCES AS “HEALTH AND SAFETY”; CONSOLIDATING THE ANIMAL-CONTROL PROVISIONS PREVIOUSLY RELOCATED TO CHAPTER 6 BY ORDINANCE NO. 337 ADOPTED MAY 4, 2026, WITH THE CITY’S HEALTH AND SANITATION REGULATIONS; MODERNIZING AND ORGANIZING REGULATIONS CONCERNING ANIMAL CONTROL, RABIES CONTROL, ANIMALS RUNNING AT LARGE, IMPOUNDMENT, LIVESTOCK, FOWL, PUBLIC-HEALTH NUISANCES, WEEDS, RUBBISH, PROPERTY MAINTENANCE, AND FOOD ESTABLISHMENTS; PROVIDING FOR APPLICABLE CITY FEES TO BE ESTABLISHED IN THE CITY’S APPLICABLE FEE SCHEDULE; PROVIDING FOR CONTINUATION AND PRESERVATION; PROVIDING A REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Frost, Texas, is a Type A general-law municipality operating under the laws of the State of Texas; and

WHEREAS, the City Council has undertaken a comprehensive review and modernization of the City of Frost Code of Ordinances to improve organization, clarity, administration, and consistency with current law and City operations; and

WHEREAS, on May 4, 2026, the City Council adopted Ordinance No. 337 reorganizing Chapter 2 as “Administration” and relocating the City’s Animal Control provisions from Chapter 2 to Chapter 6; and

WHEREAS, the City Council now desires to complete the organization and codification of that previously approved relocation by consolidating the Animal Control provisions with the City’s existing health and sanitation regulations in a unified Chapter 6 entitled “Health and Safety”; and

WHEREAS, the proposed amendment modernizes administrative and enforcement provisions, removes obsolete procedures and assumptions concerning City staffing or facilities, and coordinates provisions governed by state law with applicable law rather than unnecessarily duplicating detailed statutory requirements; and

WHEREAS, the City Council intends this amendment primarily as a continuation, consolidation, reorganization, clarification, and modernization of existing City regulations and does not intend to alter existing substantive City policy except as expressly reflected in Exhibit “A”; and

WHEREAS, the amended Chapter 6 preserves existing local standards determined appropriate for continued inclusion, including the City’s twelve-inch weed and grass standard and existing animal-control standards, while allowing substantive policy matters identified during review to be considered separately by the City Council; and

WHEREAS, City-established animal-control, nuisance-abatement, and other nonutility fees authorized by Chapter 6 are intended to be maintained in the City’s applicable adopted fee schedule rather than stated as fixed dollar amounts within the codified chapter; and

WHEREAS, the City Council finds that the amendment to Chapter 6 set forth in Exhibit “A” will improve the organization, administration, and usability of the City’s animal-control, health, sanitation, and nuisance regulations.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FROST, TEXAS:

SECTION 1. FINDINGS.

The findings and recitals contained in the preamble of this Ordinance are hereby found to be true and correct and are incorporated into this Ordinance for all purposes.

SECTION 2. AMENDMENT OF CHAPTER 6.

Chapter 6 of the City of Frost Code of Ordinances is hereby amended as set forth in Exhibit “A,” attached hereto and incorporated herein for all purposes.

The amended Chapter 6 consolidates the Animal Control provisions previously relocated to Chapter 6 by Ordinance No. 337 adopted May 4, 2026, with the City’s health and sanitation provisions under the title “Health and Safety.”

This Ordinance does not relocate Animal Control from Chapter 2 for the first time. It completes the organization, modernization, and codification of the relocation previously approved by the City Council.

SECTION 3. CONTINUATION AND PRESERVATION.

Except as expressly revised, consolidated, reorganized, removed, relocated, or replaced by this Ordinance and Exhibit “A,” the provisions of amended Chapter 6 are intended as a continuation of the City’s existing animal-control, health, and sanitation regulations.

The renumbering, relocation, reorganization, clarification, or modernization of a provision shall not, by itself, be construed as evidence of an intent to substantively change the prior regulation.

Nothing in this Ordinance shall be construed to affect any right, obligation, liability, violation, enforcement action, proceeding, or other matter arising under a prior provision before the effective date of this Ordinance, except as otherwise required by law.

SECTION 4. FEES AND FEE SCHEDULE COORDINATION.

Any City-established fee or charge authorized by Chapter 6 shall be established in the City’s applicable adopted fee schedule. No dollar amount is established or amended by this Ordinance unless expressly provided by separate lawful City action.

The removal of a fee amount from the codified text of Chapter 6 is organizational and shall not, by itself, be construed to increase, decrease, create, or abolish an otherwise lawfully established City fee or charge.

Nothing in this Ordinance amends or replaces the City’s Utility Fee Schedule or utility rates, fees, or charges governed by Chapter 13.

SECTION 5. RELATIONSHIP TO CHAPTER 2.

Chapter 2 of the City of Frost Code of Ordinances remains organized as “Administration” pursuant to the City Council’s prior action.

Animal Control provisions are not adopted or codified as part of Chapter 2 by this Ordinance. Any prior compilation or publication that continues to display Animal Control within Chapter 2 shall not supersede the City Council’s adopted ordinances and may be corrected through codification and publication of the current Code.

SECTION 6. REPEALER.

All ordinances, resolutions, or provisions of the City Code in conflict with this Ordinance are hereby repealed only to the extent of the conflict.

The repeal or replacement of any provision by this Ordinance shall not revive any ordinance or provision previously repealed.

SECTION 7. SEVERABILITY.

If any section, subsection, paragraph, sentence, clause, phrase, or provision of this Ordinance or Exhibit “A” is declared unconstitutional or invalid by a court of competent jurisdiction, such declaration shall not affect the validity of the remaining portions of this Ordinance, and the City Council hereby declares that it would have adopted the remaining portions without the invalid portion.

SECTION 8. CODIFICATION.

The provisions of Exhibit “A” shall be incorporated into the City of Frost Code of Ordinances as Chapter 6, “Health and Safety.”

The City’s codifier is authorized to make nonsubstantive editorial changes necessary for codification, including changes to numbering, formatting, capitalization, punctuation, cross-references, and similar matters, provided that no substantive change is made to the provisions approved by the City Council.

SECTION 9. EFFECTIVE DATE.

This Ordinance shall take effect upon its passage, approval, and publication or posting as required by applicable law.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Frost, Texas, on this 5th day of October 2026.

CITY OF FROST, TEXAS

Shannon Wayman, Mayor

ATTEST:

Juli Reeves, City Secretary

EXHIBIT A

TO ORDINANCE NO. 346

CITY OF FROST, TEXAS

CHAPTER 6

HEALTH AND SAFETY

ARTICLE 6.01

ANIMAL CONTROL — GENERAL PROVISIONS

§ 6.01.001. Purpose.

The purpose of this article and the animal-control provisions of this chapter is to provide regulations for the control and care of animals within the City; to protect against the transmission of rabies and other zoonotic diseases; to reduce risks associated with stray, at-large, dangerous, or improperly maintained animals; to encourage responsible animal ownership; to prevent animal-related nuisances; and to protect the public health, safety, and welfare.

§ 6.01.002. Definitions.

For purposes of the animal-control provisions of this chapter, the following words and terms shall have the meanings provided below unless the context clearly requires otherwise:

Animal. Any living nonhuman creature.

Authorized animal control provider. A governmental entity, animal shelter, veterinary facility, contractor, rescue organization, or other person or entity authorized by the City to provide animal control, impoundment, sheltering, veterinary, quarantine, disposition, or related services.

Confined or confinement. Restrained within a house, building, enclosure, fenced premises, vehicle, or other place or manner sufficient to prevent the animal from escaping without human assistance.

Dangerous dog. A dog meeting the definition of a dangerous dog under applicable state law.

Domestic animal. An animal of a species commonly and ordinarily domesticated.

Extreme weather conditions. Temperatures above ninety (90) degrees Fahrenheit or below forty-two (42) degrees Fahrenheit, or conditions involving snow, sleet, ice, or heavy rain.

Fowl. Chickens, roosters, hens, ducks, swans, geese, pigeons, pheasants, peacocks, turkeys, guineas, quail, doves, and similar feathered animals, excluding birds customarily kept as household pets.

Harbor. To keep or care for an animal, provide premises to which an animal regularly returns for food, shelter, or care for a period of three (3) days, or exercise control over an animal for at least twenty-four (24) consecutive hours.

Kennel. A professional or commercial establishment where dogs or cats are bred, raised, boarded, or trained. The term also includes a household within the City containing more than five (5) dogs or cats, or a combination of ten (10) dogs and cats. Veterinary clinics are excluded. Animals temporarily fostered through a legitimate

animal rescue organization shall not be counted for purposes of determining whether a household constitutes a kennel.

Livestock. Cattle, oxen, horses, goats, sheep, swine, mules, donkeys, llamas, burros, ostriches, emus, any crossbreeding of such species, and other domesticated animals kept for agricultural purposes, pleasure, or aesthetic value.

Local rabies control authority. The person duly designated to perform the functions of a local rabies control authority for the City in accordance with applicable state law. (LRCA)

Owner. A person having a right of property in an animal or who harbors, shelters, keeps, controls, or manages an animal. The term does not include a veterinary facility, boarding facility, authorized animal control provider, animal shelter, or rescue organization merely because the animal is temporarily in its custody.

Running at large. An animal is running at large when: (1) On the premises of its owner, the animal is not confined by an enclosure or other means sufficient to prevent the animal from leaving the premises; or (2) Off the premises of its owner, the animal is not under the physical and continuous control of a person by leash, cord, chain, or other appropriate means of restraint. An animal securely confined within a cage, motor vehicle, or other enclosure from which it cannot escape shall not be considered running at large.

Under restraint. Controlled by a leash, cord, or other suitable means attached to a properly fitted collar or harness and under the control of a person, or securely confined within a vehicle or enclosure.

Wild animal. An animal that commonly exists in a natural, unconfined state and is not ordinarily domesticated, including an animal otherwise regulated as a dangerous wild animal or exotic animal under applicable state or federal law.

§ 6.01.003. Administration and enforcement.

(a) The animal-control provisions of this chapter may be administered and enforced by a peace officer, local rabies control authority, animal control officer if one is duly engaged by the City, or other person to the extent the person is lawfully authorized to perform the applicable function.

(b) Nothing in the animal-control provisions of this chapter shall be construed to confer upon any person authority beyond that permitted by applicable law.

(c) A person shall not intentionally interfere with a person lawfully performing duties authorized under the animal-control provisions of this chapter.

(d) The City may use employees, contractors, other governmental entities, authorized animal control providers, or other lawful arrangements to perform animal-control functions to the extent permitted by applicable law.

§ 6.01.004. Penalty.

A person who violates a provision of the animal-control provisions of this chapter that expressly prohibits conduct, declares conduct unlawful, or establishes a violation as an offense shall be subject to the general penalty provisions of section 1.01.009 of this Code, except when a different penalty or enforcement procedure is provided by this chapter or applicable law.

§ 6.01.005. Responsibility for costs and fees.

An owner or other responsible person shall be responsible for lawful fees, charges, veterinary expenses, impoundment expenses, quarantine expenses, transportation expenses, and other costs incurred by the City or an authorized animal control provider in connection with an animal owned, kept, harbored, or controlled by that person, to the extent authorized by law.

City-established fees shall be as provided in the City's applicable fee schedule. Charges imposed directly by a third-party provider may be collected in accordance with the provider's lawful charges and the City's agreement with the provider.

§ 6.01.006. Enclosing or using animal without consent of owner.

No person shall tie, enclose, use, or exercise control over a horse, mare, gelding, mule, ox, cow, or other domestic animal belonging to another person without the consent of the owner, except as otherwise authorized by law.

§ 6.01.007. Kennels.

- (a) Permit required. A kennel may not be operated within the City without a permit issued by the City.
- (b) Permit requirements. A kennel permit may be issued upon: (1) Inspection of the property and facility by a person authorized by the City and determination that the facility complies with applicable requirements concerning the care and treatment of animals, prevention of nuisances, sanitation, and prevention of zoonotic disease; (2) Payment of the applicable permit fee established by the City; and (3) Compliance with this chapter and applicable law.
- (c) Renewal. A kennel permit shall be renewed annually and may require inspection and approval by a person authorized by the City.
- (d) Denial or revocation. The City may deny or revoke a kennel permit for cause, including violation of this chapter or failure to maintain animals in a healthy and sanitary environment. Written notice of a denial or revocation shall be provided to the applicant or permit holder. The applicant or permit holder may appeal the decision by filing a written appeal with the City Secretary within five (5) days after receipt of notice. The City Secretary or designee shall provide notice of the time and place of the appeal hearing at least five (5) days before the hearing. The appeal shall be determined based upon a preponderance of the evidence. The decision of the City Secretary or designee shall be final.
- (e) Operation. Kennels shall be operated and animals maintained in compliance with this chapter and applicable state and federal law.
- (f) Existing kennels. A kennel lawfully operating within the City before February 2, 2015, shall retain the exemption provided under the ordinance adopted on that date. The exemption terminates if operation of the kennel at the premises is discontinued.

§ 6.01.008. Keeping wild animals.

- (a) A person shall not harbor or maintain within the City: (1) Bats; (2) Skunks; (3) Poisonous snakes; or (4) Any wild animal whose normal natural weight exceeds forty (40) pounds.
- (b) Any other wild animal shall be kept under restraint at all times.

(c) The City Council may authorize an exception to this section for a local civic group conducting a special event, subject to any conditions necessary to protect public health and safety and compliance with applicable law.

§ 6.01.009. Disposal of dead animals.

The owner of a dead animal, or the owner or occupant of premises upon which a dead animal is located when the animal's owner cannot reasonably be identified, shall cause the carcass to be removed and lawfully disposed of in a sanitary manner and in accordance with applicable law.

No person shall abandon or dispose of an animal carcass upon a public street, alley, roadway, park, public property, or other location where such disposal is prohibited by law.

§ 6.01.010. Contracts and authorized services.

The City Council may enter into contracts, interlocal agreements, or other lawful arrangements with public or private entities for animal control, impoundment, sheltering, quarantine, veterinary care, disposition, enforcement support, or other services authorized or required under this chapter or applicable law.

§ 6.01.011. Number of animals limited.

No person or household shall keep or harbor more than four (4) animals of the same species at any one residential location.

A litter of animals under four (4) months of age shall not be counted for purposes of this section.

§ 6.01.012. Restraint and confinement.

(a) Tethering. In addition to any requirements applicable to dogs under state law, an animal shall not be tied, staked, or tethered between the hours of 10:00 p.m. and 6:00 a.m. or during extreme weather conditions.

An animal shall not be inhumanely chained, tied, fastened, or tethered. When an animal is tethered: (1) Only one animal may be attached to each cable run; (2) The tether shall be attached to a properly fitting collar or harness. Choke collars and pinch collars shall not be used for tethering; (3) At least one end of the tether shall contain a swivel or other device sufficient to minimize tangling; (4) The tether shall be of adequate size and strength to restrain the animal and shall not weigh more than one-eighth of the animal's body weight; (5) A cable run shall be at least fifteen (15) feet in length and shall utilize a swivel tie-out or cable, trolley, or pulley system; (6) The tethering system shall provide continuous access to water, food when required, adequate shelter, shade, a dry area, and sufficient space for the animal to urinate and defecate away from the area where it must eat, drink, or lie down. The system shall be configured to keep the animal on the owner's property and prevent injury, strangulation, or entanglement; and (7) An animal tethered under this section shall be removed from the tether at least once each day for adequate exercise.

Nothing in this subsection authorizes restraint of a dog in a manner prohibited by applicable state law. Where applicable state law imposes a more restrictive restraint requirement, applicable state law controls.

(b) Animals in estrus. An unspayed female dog or cat in estrus shall be humanely confined in a house, building, or secure enclosure sufficient to prevent an unwanted pregnancy.

§ 6.01.013. Animal in state of pain or suffering.

Nothing in this chapter shall prevent a veterinarian, peace officer, animal control officer, authorized animal control provider, or other person from taking emergency humane action concerning an animal in severe pain, suffering, or distress when such action is authorized by applicable law.

Except where immediate action is expressly authorized by law, seizure, treatment, disposition, or euthanasia of an animal shall be conducted in accordance with applicable legal procedures.

§ 6.01.014. Animal nuisance.

(a) In addition to nuisances prohibited elsewhere in this Code, it shall be unlawful for an owner or person having care, custody, or control of an animal to knowingly permit: (1) An animal enclosure to be maintained in a manner that creates foul or offensive odors that unreasonably interfere with persons in the vicinity; (2) Bees under the person's ownership or control to be kept or maintained in a manner that endangers the health or safety of persons in the vicinity; (3) A dog, cat, or other domestic animal to enter the property of another and engage in conduct that unreasonably disturbs the use or enjoyment of the property; or (4) A vehicle used for hauling animals or fowl to remain upon a public street, highway, or alley while emitting offensive odors that unreasonably interfere with persons in the vicinity.

(b) Animal-related sanitation, waste, odor, and public-health nuisances may also be addressed under Articles 6.05 and 6.06 of this chapter.

§ 6.01.015. Animal noise nuisance.

It shall be unlawful for a person to keep or harbor an animal that, by loud barking, growling, howling, whining, or other continuous animal noise for fifteen (15) minutes, disturbs the peace and quiet of the neighborhood or occupants of adjacent premises.

Violations occurring on separate days constitute separate offenses.

§ 6.01.016. Dangerous dogs.

(a) Dangerous dogs and their owners shall be subject to the requirements, procedures, registration requirements, confinement requirements, financial-responsibility requirements, hearings, appeals, enforcement remedies, and other provisions established by applicable state law, including Texas Health and Safety Code Chapter 822, as amended.

(b) The City may designate a person or entity authorized by applicable law to administer the City's responsibilities concerning dangerous dogs.

(c) Nothing in this section shall prohibit the City from enforcing additional requirements contained elsewhere in this chapter that lawfully apply to an animal regardless of its designation as a dangerous dog.

(d) Nothing in this section independently authorizes destruction, seizure, or disposition of a dangerous dog except as permitted by applicable law.

ARTICLE 6.02

RABIES CONTROL

§ 6.02.001. Local rabies control authority.

- (a) The City shall designate a local rabies control authority as required by applicable state law.
- (b) The local rabies control authority shall perform the duties and exercise the authority provided by applicable state law and rules governing rabies control.
- (c) The City may provide for the performance of rabies-control functions through an employee, qualified contractor, governmental entity, or other lawful arrangement, provided that the person serving as the local rabies control authority meets all requirements of applicable law.

§ 6.02.002. Rabies vaccination required.

The owner of a dog, cat, domestic ferret, or other animal for which rabies vaccination is required shall cause the animal to be vaccinated and revaccinated against rabies in accordance with applicable state law and rules of the Texas Department of State Health Services.

§ 6.02.003. Evidence of vaccination.

The owner of an animal required to be vaccinated against rabies shall obtain and maintain evidence of vaccination as required by applicable state law.

Upon lawful request by the local rabies control authority or other person authorized to enforce this chapter, the owner shall provide evidence demonstrating compliance with applicable rabies-vaccination requirements.

§ 6.02.004. Animals exposed or suspected of exposure to rabies.

An owner or other person having knowledge that an animal has been exposed, or is reasonably suspected of having been exposed, to rabies shall report the exposure when required by applicable law.

An animal exposed or suspected of exposure to rabies shall be handled, confined, vaccinated, quarantined, tested, released, or otherwise treated or disposed of in accordance with applicable state law and rules of the Texas Department of State Health Services.

§ 6.02.005. Animals suspected of having rabies.

When the local rabies control authority has reasonable grounds to believe that an animal may be infected with rabies, the animal shall be handled in accordance with applicable state law and rules.

No person shall intentionally interfere with the lawful examination, confinement, quarantine, testing, or other rabies-control procedure involving such animal.

§ 6.02.006. Reporting animal bites or other potential rabies exposures.

Animal bites, scratches, or other potential rabies exposures involving a human shall be reported as required by applicable state law and rules.

The owner or person having custody of an animal involved in such an incident shall cooperate with the local rabies control authority and comply with lawful quarantine, observation, testing, or other requirements.

§ 6.02.007. Quarantine and observation.

- (a) An animal required to be quarantined or observed for rabies shall be confined, quarantined, observed, tested, released, or otherwise handled in accordance with applicable state law and rules of the Texas Department of State Health Services.
- (b) Quarantine or observation may occur at a veterinary facility, authorized quarantine facility, or other location permitted by applicable law and approved by the local rabies control authority when approval is required.
- (c) The owner shall be responsible for lawful costs associated with quarantine, observation, veterinary care, testing, transportation, or other required services concerning the owner's animal.
- (d) No person shall remove an animal from required quarantine or observation, or otherwise interfere with the quarantine or observation, except as authorized by the local rabies control authority or applicable law.

ARTICLE 6.03

AT-LARGE ANIMALS AND IMPOUNDMENT

§ 6.03.001. Restraint of dogs.

- (a) The owner of a dog within the City shall restrain the dog by: (1) Confining the dog on the owner's premises within a fence, enclosure, building, or other means sufficient to prevent the dog from leaving the premises; or (2) When off the owner's premises, keeping the dog under the control of a responsible person by means of a leash or other suitable restraint adequate to control the movement of the dog.
- (b) An unrestrained dog may be lawfully apprehended, detained, or impounded by a person authorized to perform that function.
- (c) An owner reclaiming an impounded dog shall comply with applicable vaccination requirements and shall be responsible for applicable fees and costs.

§ 6.03.002. Interference with animal-control activities.

- (a) No person shall intentionally prevent, hinder, obstruct, or physically interfere with a person lawfully apprehending, transporting, impounding, confining, or otherwise handling an animal pursuant to this chapter.
- (b) No person shall take or attempt to take an impounded or confined animal from an authorized animal control provider, shelter, veterinary facility, vehicle, kennel, enclosure, or other place of lawful confinement without authorization.

§ 6.03.003. Running at large.

- (a) Except as otherwise provided in this section, it shall be unlawful for the owner or person having care, custody, or control of any domestic animal, livestock, or other animal to allow or permit the animal to run at large within the City.

(b) An animal found running at large may be lawfully apprehended, detained, or impounded by a person authorized to perform that function.

(c) The prohibition in subsection (a) does not apply to: (1) A police service animal under the supervision of a peace officer in the performance of official duties; (2) A cat that has been spayed or neutered; or (3) Waterfowl located at a municipally owned facility.

(d) Each animal permitted to run at large in violation of this section constitutes a separate violation.

§ 6.03.004. Impoundment and disposition.

(a) Animals subject to impoundment. To the extent authorized by applicable law, an animal may be apprehended, detained, or impounded when the animal: (1) Is running at large in violation of this chapter; (2) Is required by law to be vaccinated against rabies and lacks required evidence of current vaccination; (3) Is infected or reasonably suspected of being infected with a disease presenting a risk to public or animal health; (4) Is required to be quarantined or observed for rabies or another legally authorized public-health purpose; (5) Is being kept or treated under circumstances for which seizure or impoundment is authorized by applicable animal-cruelty law; (6) Is subject to lawful seizure or impoundment as a dangerous dog; or (7) Is otherwise lawfully subject to apprehension, detention, or impoundment under this chapter or applicable law.

(b) Authorized receiving facility or provider. An animal apprehended or impounded under this chapter may be delivered to an animal shelter, veterinary facility, impoundment facility, rescue organization, contractor, governmental entity, or other person or facility authorized by the City and permitted by applicable law to receive the animal. Nothing in this chapter shall be construed to require the City to own or operate an animal shelter or impoundment facility.

(c) Animal confined by another person. A person who finds an animal upon the person's premises may temporarily and humanely confine the animal while making reasonable efforts to locate the owner or contact the City or an authorized animal control provider. Nothing in this subsection requires the City to take custody of an animal when the City has no legal duty or available authorized means to do so.

(d) Identification of owner. When an impounded animal bears readily identifiable ownership information, a reasonable effort shall be made by the person or entity having lawful custody of the animal to notify the apparent owner when required by applicable law or the procedures of the authorized receiving facility.

(e) Redemption. An owner may reclaim an impounded animal when permitted by applicable law and the requirements of the authorized receiving facility, upon: (1) Payment of applicable fees, charges, veterinary expenses, transportation costs, quarantine costs, or other lawful expenses; (2) Compliance with applicable rabies-vaccination requirements; and (3) Satisfaction of any other requirement imposed by applicable law. An animal shall not be released when release is prohibited by a court order, quarantine requirement, dangerous-dog proceeding, animal-cruelty proceeding, or other applicable law.

(f) Holding period and disposition. The holding, redemption, transfer, adoption, rescue, return, euthanasia, or other disposition of an impounded animal shall be conducted in accordance with applicable law and the lawful procedures of the authorized receiving facility or provider.

(g) Animals requiring emergency care. An animal suffering from serious injury, illness, or distress may receive emergency veterinary or humane care, or may be transferred to an appropriate provider, as authorized by applicable law.

(h) Owner surrender. An owner may surrender an animal to an authorized animal control provider or other receiving facility willing and legally authorized to accept the animal. Any surrender shall be subject to the requirements and charges of the receiving provider and applicable City fees.

(i) Costs and fees. City-established impoundment, redemption, surrender, or related fees shall be as provided in the City's applicable fee schedule. Charges imposed directly by an authorized third-party provider may be collected in accordance with the provider's lawful charges and any applicable agreement with the City.

ARTICLE 6.04

LIVESTOCK AND FOWL

§ 6.04.001. Livestock running at large.

It shall be unlawful for the owner or person having care, custody, or control of livestock to allow or permit the livestock to run at large upon any street, alley, public highway, public park, public property, vacant lot, or property of another within the City.

§ 6.04.002. Maintenance of stables, pens, houses, and yards.

(a) All stables, pens, houses, yards, and enclosures used for keeping livestock or fowl shall be maintained in a clean and sanitary condition and shall not be maintained in a manner that: (1) Creates offensive or disagreeable conditions affecting persons residing or working in the vicinity; (2) Permits the breeding or unreasonable accumulation of flies or other disease vectors; or (3) Creates a condition injurious to the public health or to persons residing or working in the vicinity.

(b) Pens or enclosures in which cows, horses, goats, sheep, or mules are kept shall be cleaned of animal waste at least twice each week, and accumulated manure shall be promptly removed.

(c) Animal waste and other material associated with the keeping of livestock or fowl shall otherwise be removed or managed with sufficient frequency to maintain the premises in a sanitary condition.

(d) Conditions constituting a public-health nuisance may also be addressed under Articles 6.05 and 6.06 of this chapter.

§ 6.04.003. Location of pens and enclosures.

(a) A pen or enclosure in which fowl are kept shall be situated so that no part of the pen or enclosure is less than two hundred fifty (250) feet from an inhabited dwelling, except the dwelling occupied by the owner of the fowl.

(b) A pen or enclosure in which one or more cows, horses, goats, sheep, or mules are kept shall be situated so that no part of the pen or enclosure is less than two hundred fifty (250) feet from an inhabited dwelling, except the dwelling occupied by the owner of the animals.

(c) A pen or enclosure lawfully existing within the City before February 2, 2015, shall retain the exemption provided under the ordinance adopted on that date.

§ 6.04.004. Herding livestock on streets.

No person shall herd cattle, horses, mules, hogs, or other livestock upon a street, sidewalk, or alley within the City.

§ 6.04.005. Fowl running at large.

It shall be unlawful for the owner or person having care, custody, or control of geese, ducks, turkeys, chickens, or other domesticated fowl to allow or permit such fowl to run at large within the City.

ARTICLE 6.05

HEALTH AND SANITATION — GENERAL PROVISIONS

§ 6.05.001. Prohibited acts and conditions.

(a) Public-health nuisances generally. It shall be unlawful for any person to create, maintain, cause, permit, or allow upon property owned, occupied, or controlled by that person any condition that constitutes a public-health nuisance or that is dangerous or injurious to public health or sanitation.

(b) Businesses and premises. No trade, business, occupation, building, premises, or other establishment shall be operated, maintained, or used in a manner that creates a public-health nuisance or causes the accumulation, discharge, or release of substances dangerous or injurious to public health.

(c) Animals and animal enclosures. No person shall keep or maintain animals, animal pens, enclosures, animal waste, hides, or similar materials in a manner that creates a public-health nuisance.

(d) Slaughtering establishments. No person shall establish or operate an abattoir, slaughterhouse, slaughter pen, slaughter yard, or similar commercial slaughtering establishment within the corporate limits of the City without first obtaining approval of the City Council and complying with all other applicable City regulations and law.

(e) Food and other substances. No person shall knowingly sell, offer, keep, deposit, discharge, or dispose of food, animal matter, waste, liquid, refuse, or other substances in a manner that creates a public-health nuisance or is dangerous or injurious to public health.

(f) A condition shall not constitute a violation of this section solely because it is unpleasant or objectionable. The condition must constitute a nuisance affecting public health or sanitation as provided by this chapter or applicable law.

ARTICLE 6.06

HEALTH NUISANCES

§ 6.06.001. Generally.

Whatever is dangerous to human life or health, or renders the ground, water, air, food, or drink unwholesome or hazardous to human life or health, is declared to be a public-health nuisance and shall be subject to abatement as authorized by this chapter and applicable law.

§ 6.06.002. Definitions.

For purposes of this article:

Abatement; abated. The removal, correction, remediation, cessation, or other lawful elimination of the cause of a nuisance.

Public thoroughfare. Any street, alley, sidewalk, gutter, right-of-way, or other public ground to which the public has lawful access or use.

§ 6.06.003. Specific nuisances.

(a) The following conditions, when maintained in a manner dangerous or injurious to public health or sanitation, are declared public-health nuisances: (1) Any building, structure, basement, room, or premises used for human occupancy or employment that is maintained in an unsanitary condition or in a condition dangerous or injurious to health; (2) Any cellar, vault, drain, pool, sewer, privy, yard, ground, or premises containing sewage, stagnant water, waste, decaying matter, or other conditions dangerous or injurious to public health; (3) Any market, store, business, laundry, food establishment, or other premises maintained in an unsanitary condition dangerous or injurious to public health; (4) Any stagnant, foul, contaminated, or offensive water that creates a public-health hazard; (5) Any accumulation or deposit of garbage, rubbish, refuse, animal waste, manure, sewage, decaying matter, foul liquid, or similar material that creates a public-health nuisance; (6) Any animal pen, stable, enclosure, or other place where animals are kept in an unsanitary manner that creates a public-health nuisance; (7) Any condition that harbors or promotes rats, rodents, mosquitoes, vermin, or other disease vectors in a manner dangerous or injurious to public health; (8) The discharge or accumulation of sewage, wastewater, contaminated water, or other liquid in a manner that creates stagnant pools or other public-health hazards; (9) The accumulation or deposit of broken glass, discarded containers, rubbish, refuse, or similar materials upon a public thoroughfare when the condition creates a public-health or safety hazard; (10) The contamination of a private well, cistern, or other water source by filth, sewage, waste, or other substances dangerous or injurious to health; (11) Any animal carcass, decaying flesh, fish, fowl, food, vegetation, or other decomposing organic matter maintained or allowed to remain in a manner that creates a public-health nuisance; and (12) Any other condition expressly declared to be a public-health nuisance by this Code or applicable law.

(b) Nothing in this section shall be construed to repeal or limit another provision of this Code regulating conduct, animals, public property, streets, buildings, litter, or other matters merely because the conduct or condition may also affect health or sanitation.

(c) A person who creates, maintains, causes, permits, or allows a nuisance prohibited by this article commits a violation when enforcement is authorized by this Code and applicable law.

§ 6.06.004. Notice and abatement.

(a) When the City determines that a public-health nuisance exists, the City may provide notice to the owner, occupant, person responsible for the nuisance, or other person required by applicable law.

(b) Notice shall identify the property or condition with reasonable certainty, describe the nuisance or violation, state the corrective action required, and provide the period for compliance required by this chapter or applicable law.

(c) Notice may be delivered personally, by mail, by posting, by publication, or by any other method authorized by applicable law.

(d) If the nuisance is not corrected within the applicable compliance period, the City may abate or cause the nuisance to be abated to the extent authorized by law.

(e) The City may recover from the responsible person all expenses, costs, charges, and other amounts lawfully recoverable in connection with the abatement.

(f) Nothing in this section authorizes entry onto private property, destruction or removal of property, imposition of a lien, or other governmental action except as authorized by applicable law.

(g) The remedies provided by this article are cumulative of any criminal, civil, administrative, injunctive, nuisance-abatement, or other remedy available to the City.

§ 6.06.005. Abatement when no person can be held liable.

When a dead animal, offensive substance, or other public-health nuisance exists within the City and no person can lawfully be held responsible for its removal or abatement, the City may cause the condition to be removed or abated at City expense when reasonably necessary to protect public health.

The City may use authorized City personnel, contractors, governmental entities, or other lawful means to perform such abatement.

ARTICLE 6.07

WEEDS, RUBBISH AND OTHER OBJECTIONABLE MATTER

§ 6.07.001. Property maintenance; notice.

(a) An owner of property within the City shall keep the property free from weeds, rubbish, brush, trash, and other objectionable, unsightly, or unsanitary matter as required by this article and applicable law.

(b) When property is maintained in violation of this article, the City or an authorized City official may provide notice to the property owner requiring correction of the condition within the period required by applicable law.

(c) Notice may be provided by: (1) Personal delivery to the property owner; (2) Mail addressed to the property owner at the owner's address as reflected in the records of the applicable appraisal district; or (3) When authorized by applicable law, publication, posting on or near the property, or another legally authorized method.

(d) The legal effect of refused, unclaimed, returned, or otherwise undelivered notice shall be determined in accordance with applicable law.

(e) When authorized by state law, the City may provide notice that applies to subsequent violations of the same kind or nature occurring within the period established by state law. If such a violation occurs during that period and the City has not been notified of a change in ownership as required by law, the City may abate the condition without further notice and assess expenses as authorized by law.

§ 6.07.002. Cutting or removal by City; recovery of expenses.

(a) An owner shall not permit weeds, grass, or uncultivated plants to grow to an average height greater than twelve (12) inches, or permit rubbish, trash, brush, objectionable matter, or unsanitary matter to accumulate upon the property in violation of this article.

(b) If the owner fails to correct the condition following notice and expiration of the applicable compliance period, the City may mow, cut, remove, clean, or otherwise correct the condition, or cause the work to be performed, as authorized by applicable law.

(c) The owner shall be responsible for the City's lawful expenses of abatement. The charge for City nuisance-abatement services shall be established in the City's applicable fee schedule, as amended from time to time, together with any additional actual costs or expenses recoverable under applicable law.

(d) Expenses incurred under this section may be collected, assessed, and secured by lien to the extent authorized by applicable law.

§ 6.07.003. Additional authority to abate dangerous weeds.

(a) In addition to the procedures otherwise provided by this article, the City may abate weeds without prior notice when the weeds exceed the height established by applicable state law for immediate abatement and constitute an immediate danger to the health, life, or safety of any person.

(b) Following an abatement under this section, the City shall provide the property owner the notice required by applicable state law within the time required by law.

(c) The notice shall contain the information required by applicable state law, including identification of the property, a description of the violation and abatement, and notice of any right to request an administrative hearing.

(d) A property owner may request and receive an administrative hearing concerning an abatement under this section in the manner and within the time prescribed by applicable state law.

(e) The City may assess expenses and create and enforce a lien for expenses incurred under this section as authorized by applicable state law.

§ 6.07.004. Lien for City's expenses.

(a) The City may assess against property the expenses incurred in correcting or abating a condition under this article to the extent authorized by applicable law.

(b) The Mayor, municipal health authority, or municipal official designated or otherwise authorized in accordance with applicable state law may file the statement or other documentation necessary to establish a lien securing the City's lawful expenses.

(c) The lien, its priority, interest, perfection, enforcement, foreclosure, evidentiary effect, and other requirements shall be governed by applicable state law.

(d) The City may pursue collection, foreclosure, suit, or any other remedy authorized by law for recovery of expenses incurred under this article.

ARTICLE 6.08

FOOD ESTABLISHMENTS

§ 6.08.001. Proof of grease trap cleaning or grease pickup.

(a) A food preparation establishment required to maintain or service a grease trap, grease interceptor, or similar device shall furnish the City copies of manifests, receipts, or other documentation reasonably demonstrating required grease-trap cleaning, grease pickup, or servicing.

(b) Documentation shall be furnished following cleaning, servicing, or pickup and at intervals required by the City or its authorized wastewater representative, consistent with applicable law and wastewater requirements.

(c) Nothing in this section limits or supersedes requirements established by Chapter 13 of this Code, applicable wastewater or pretreatment requirements, permits, or applicable state or federal law.

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Existing Code Section	New Article / Section	Final Status	Action Type	Impact Level	Rationale	Follow-Up Project	Notes
May 4, 2026 Ordinance No. 337 — relocation of Animal Control from former Chapter 2 to Chapter 6	Chapter 6 — Health and Safety; Articles 6.01-6.04	Relocated / Reorganized	Organizational Modernization	Significant	Implements Council's previously adopted relocation of Animal Control into Chapter 6 and consolidates the completed animal-control modernization with the	Code Publication	Former Chapter 2 Animal Control text is not restored or codified as Chapter 2. Chapter 2 remains Administration. Franklin Legal should codify the consolidated Chapter 6
\$6.01.001 Purpose	\$6.01.001	Clarified	Organizational Modernization	None	Preserves existing public-health, safety, rabies, stray-animal, dangerous-animal, nuisance, and responsible-ownership purposes in streamlined language.	Final Code Reconciliation	No substantive policy change.
\$6.01.002 Definitions	\$6.01.002	Modernized	Administrative Modernization	Moderate	Removes obsolete, unused, duplicative, veterinary, and state-law-controlled definitions; retains definitions needed to administer Frost-specific provisions.	Final Code Reconciliation	Avoids hardcoding state medical/legal standards. No current City ACO is assumed.
\$6.01.003 Enforcement	\$6.01.003	Modernized	Administrative Modernization	Moderate	Replaces ACO/police-only enforcement machinery and local citation-service procedures with authority tied to persons lawfully authorized to perform the applicable	Operational Follow-Up	City currently has no ACO. Does not create enforcement authority beyond applicable law.
\$6.01.004 Penalty; failure to claim impounded animal	\$6.01.004	Modernized	Legal-Risk Reduction	Moderate	Coordinates Chapter 6 enforcement with the revised Chapter 1 general-penalty framework and removes the automatic criminal abandonment charge based solely	Final Code Reconciliation	Final Exhibit A should make clear that only provisions expressly prohibiting conduct, declaring conduct unlawful, or establishing an offense are subject to \$1.01.009; administrative duties are
\$6.01.005 Responsibility of fees	\$6.01.005	Modernized	Administrative Modernization	Minor	Preserves owner responsibility for lawful animal-control costs while distinguishing City-established fees from third-party provider charges.	Fee Schedule Reconciliation	No fee amount is codified. City-established animal-control fees belong in the applicable adopted fee schedule; third-party provider charges remain governed by the provider's lawful
\$6.01.006 Enclosing or using animal without consent of owner	\$6.01.006	Clarified	Operational Preservation	None	Preserves prohibition against using or controlling another person's domestic animal without consent, subject to lawful authority.		
\$6.01.007 Kennels	\$6.01.007	Modernized	Administrative Modernization	Minor	Preserves permit, inspection, annual renewal, revocation, appeal, operational standards, and 2015 grandfather protection while removing dependence on	2027 Ordinance Review	2026 preserves the existing kennel threshold and permit framework. Hard QC identified that the kennel threshold does not align cleanly with the separate four-animal residential limit
\$6.01.008 Keeping wild animals	\$6.01.008	Clarified	Safety Preservation	None	Preserves prohibited species, 40-pound wild-animal threshold, restraint requirement, and Council special-event exception.	2027 Ordinance Review	Existing Frost policy preserved.
\$6.01.009 Disposal of dead animals	\$6.01.009	Modernized	Administrative Modernization	Minor	Preserves lawful sanitary disposal requirement while removing obsolete disposal instructions and coordinating health-nuisance issues with Chapter 6.	Final Code Reconciliation	Chapter 6 addresses related public-health nuisances.
\$6.01.010 Contracts for services	\$6.01.010	Modernized	Administrative Modernization	Minor	Preserves contracting authority and expressly accommodates interlocal and other lawful arrangements for animal-control-related services.	Operational Follow-Up	Important because Frost currently has no ACO or City-operated animal shelter/impound facility.
\$6.01.011 Number of animals limited	\$6.01.011	Preserved	Operational Preservation	None	Preserves four animals of the same species per residential location and litter-under-four-months exclusion.	2027 Ordinance Review	Preserve four animals of the same species per residential location in 2026. Hard QC identified an internal policy relationship with the kennel definition in \$6.01.002; do not
\$6.01.012 Restraint and confinement	\$6.01.012	Modernized	Safety Preservation	Minor	Preserves Frost's tethering hours, extreme-weather rule, cable-run and restraint standards, daily exercise requirement, and estrus confinement while recognizing	2027 Ordinance Review	Existing Frost-specific tethering and estrus-confinement policy preserved. Add a controlling clause that nothing authorizes restraint prohibited by state law and more restrictive applicable
\$6.01.013 Authority to dispose of animal in state of pain or suffering	\$6.01.013	Modernized	Legal-Risk Reduction	Moderate	Removes broad independent local euthanasia/disposition authority and limits emergency humane action, seizure, treatment, disposition, and	Operational Follow-Up	Particularly important because City has no ACO or municipal shelter.
\$6.01.014 Animal nuisance	\$6.01.014	Modernized	Organizational Modernization	Minor	Preserves existing animal-specific odor, bee, trespass/disturbance, and animal-hauling vehicle nuisance policies while coordinating sanitation and	Final Code Reconciliation	Animal-specific nuisance policy preserved. Internal cross-reference updated to Articles 6.05 and 6.06 because health/sanitation provisions now reside in the same Chapter 6.
\$6.01.015 Animal noise nuisances	\$6.01.015	Clarified	Operational Preservation	None	Preserves the existing 15-minute continuous animal-noise standard and separate-day violations.	2027 Ordinance Review	Existing numeric policy preserved.
\$6.01.016 Dangerous dogs	\$6.01.016	Modernized	Legal-Risk Reduction	Significant	Replaces Frost's parallel dangerous-dog procedural scheme with applicable state-law framework, avoiding hardcoded deadlines, financial-responsibility amounts,	Operational Follow-Up	Texas Health and Safety Code Chapter 822 controls. City administration must use a legally authorized person/entity.
\$6.02.001 Local rabies control authority	\$6.02.001	Modernized	Administrative Modernization	Moderate	Removes automatic designation of the ACO and Mayor fallback; requires a duly designated LRCA meeting applicable state-law requirements.	Operational Follow-Up	Verify and document Frost's current local rabies control authority designation. If no current lawful designation can be located, place designation action before Council. The codified
\$6.02.002 Vaccination	\$6.02.002	Modernized	Legal-Risk Reduction	Minor	Preserves rabies vaccination requirement while replacing hardcoded ages, intervals, and vaccine schedules with applicable state law and DSHS rules.	Final Code Reconciliation	State-controlled technical requirements remain current automatically.
\$6.02.003 Certificate of vaccination / \$6.02.004 Proof	\$6.02.003	Consolidated	Organizational Modernization	Minor	Combines certificate/proof requirements into a durable evidence-of-vaccination provision governed by applicable law.		Removes unnecessary duplication of certificate contents controlled by state requirements.
\$6.02.005 Animals exposed to rabies	\$6.02.004	Modernized	Legal-Risk Reduction	Moderate	Removes hardcoded post-exposure vaccination and quarantine schedules and defers technical handling to applicable state law and DSHS rules.	Final Code Reconciliation	No local medical protocol frozen into Code.
\$6.02.006 Notice to keeper of animal suspected of rabies	\$6.02.005	Modernized	Legal-Risk Reduction	Minor	Preserves lawful rabies-control intervention and noninterference while removing obsolete officer-specific procedure.		

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\$6.02.007 Reporting bites to humans	\$6.02.006	Modernized	Legal-Risk Reduction	Minor	Preserves reporting/cooperation requirements while allowing state law and rules to control reportable exposures and procedures.		
\$6.02.008 Quarantine procedures	\$6.02.007	Modernized	Legal-Risk Reduction	Moderate	Removes hardcoded ten-day observation, destruction, testing, laboratory, and species-specific procedures; preserves quarantine, owner-cost, and noninterference	Final Code Reconciliation	Quarantine may occur through lawful third-party facilities; no City shelter assumed.
\$6.03.001 Restraint; impoundment of unrestrained dogs	\$6.03.001	Modernized	Administrative Modernization	Moderate	Preserves dog restraint and lawful impoundment while removing City-facility assumptions and relocating the fixed \$25 redemption fee to the City's fee schedule.	Fee Schedule Reconciliation	No redemption dollar amount is codified. Reconcile the existing City-established dog redemption fee in the applicable adopted fee schedule.
\$6.03.002 Interference with impoundment	\$6.03.002	Clarified	Safety Preservation	Minor	Preserves prohibition against intentional interference with lawful animal-control activities and unauthorized removal of confined animals.		
\$6.03.003 Running at large	\$6.03.003	Preserved	Operational Preservation	Minor	Preserves general no-running-at-large policy and existing exceptions for police service animals, spayed/neutered cats, and waterfowl at municipally	2027 Ordinance Review	Final Exhibit A QC: replace "pet animal" with "domestic animal" and "knowingly permit" with "allow or permit." Spayed/neutered cat exception intentionally preserved for
\$6.03.004(a) Animals subject to impoundment	\$6.03.004(a)	Modernized	Administrative Modernization	Moderate	Preserves lawful grounds for impoundment while tying seizure/impoundment authority to applicable law and removing assumptions about a staffed ACO.	Operational Follow-Up	
\$6.03.004(b)-(d) Private confinement / owner notice	\$6.03.004(c)-(d)	Modernized	Administrative Modernization	Minor	Allows temporary humane confinement by a finder while reasonable efforts are made to locate the owner or contact an authorized provider; modernizes owner-	Operational Follow-Up	Does not create a City duty to pick up every found animal.
\$6.03.004(e)-(f) Redemption restrictions	\$6.03.004(e)	Modernized	Administrative Modernization	Minor	Preserves lawful redemption while recognizing court orders, quarantine, dangerous-dog, cruelty, vaccination, provider, and cost requirements.	Fee Schedule Reconciliation	
\$6.03.004(g)-(m) Facility, holding, disposition, surrender, emergency care	\$6.03.004(b),(f)-(i)	Modernized	Administrative Modernization	Significant	Removes assumptions that Frost operates an impound facility or euthanasia program; authorizes lawful receiving providers and lets applicable law/provider	Operational Follow-Up	No City ACO or City-operated animal shelter currently. Review service arrangements.
\$6.04.001 Livestock running at large	\$6.04.001	Clarified	Operational Preservation	None	Preserves prohibition against livestock running at large on public, vacant, or other property.		Final Exhibit A QC: restore the existing "allow or permit" standard; do not add "knowingly" during 2026 modernization.
\$6.04.002 Maintenance of stables, pens, houses and yards	\$6.04.002	Modernized	Operational Preservation	Minor	Preserves sanitation requirements and the twice-weekly livestock-waste cleanup standard while coordinating public-health nuisance enforcement with Chapter 6.	2027 Ordinance Review	Twice-weekly livestock-waste cleanup requirement preserved. Health-nuisance cross-reference updated to Articles 6.05 and 6.06 within Chapter 6.
\$6.04.003 Location of pens	\$6.04.003	Preserved	Operational Preservation	None	Preserves 250-foot setback for fowl and specified livestock pens, owner's-own-dwelling exception, and 2015 grandfather protection.	2027 Ordinance Review	Existing 250-foot policy preserved.
\$6.04.004 Herding livestock on street	\$6.04.004	Clarified	Operational Preservation	None	Preserves prohibition against herding livestock on City streets, sidewalks, and alleys; penalty handled through Chapter 1.		
\$6.04.005 Fowl running at large	\$6.04.005	Clarified	Operational Preservation	None	Preserves prohibition against domesticated fowl running at large.		Final Exhibit A QC: restore the existing "allow or permit" standard; do not add "knowingly" during 2026 modernization.
\$6.05.001 — Certain acts declared nuisances	\$6.05.001	Modernized	Organizational Modernization	Moderate	Consolidates antiquated health and sanitation language into a modern general public-health nuisance provision while preserving the City's underlying nuisance	2027 Ordinance Review	Obsolete terminology and highly specific outdated examples removed. Existing Council-approval requirement for slaughtering establishments expressly preserved.
\$6.05.001 — Slaughterhouse/abattoir provision	\$6.05.001(d)	Preserved / Modernized	Organizational Modernization	Minor	Preserves existing Frost policy requiring City Council approval before establishment or operation of a slaughterhouse or similar commercial slaughtering	2027 Ordinance Review	Review in 2027 whether this regulation is more appropriately located in Chapter 14 zoning. No policy change in 2026.
\$6.06.001 — Nuisances generally	\$6.06.001	Clarified	Organizational Modernization	Minor	Preserves general public-health nuisance concept while modernizing wording and connecting enforcement to the chapter and applicable law.	—	No substantive policy change intended.
\$6.06.002 — Definitions	\$6.06.002	Clarified	Organizational Modernization	Minor	Retains definitions necessary to administer the article while modernizing terminology.	—	Defines abatement and public thoroughfare for purposes of Article 6.06.
\$6.06.003 — Specific nuisances (29 enumerated provisions)	\$6.06.003	Consolidated	Organizational Modernization	Moderate	Consolidates repetitive and antiquated individual nuisance descriptions into functional public-health categories while preserving health and sanitation	2027 Ordinance Review / Final Code Reconciliation	The 29-item legacy list was reviewed during final QC. Health/sanitation conditions are captured by the revised functional categories. Conduct-specific or misplaced legacy
\$6.06.003 — General offensive/unpleasant condition catch-all	\$6.05.001(f), 6.06.003	Clarified	Legal-Risk Reduction	Moderate	Replaces an exceptionally broad standard based merely on offensive or unpleasant conditions with a public-health or sanitation nexus.	Final Code Reconciliation	Prevents ordinary unpleasant or objectionable conditions, standing alone, from automatically becoming a health-nuisance offense.
\$6.06.004 — Notice and abatement procedures	\$6.06.004	Modernized	Administrative Modernization	Moderate	Removes obsolete police-chief, policeman and court-warrant administrative machinery and establishes a flexible City notice and abatement framework governed	SOP Development	Does not expand City's authority to enter property, destroy/remove property or impose liens beyond authority provided by law.
\$6.06.005 — Abatement where no person can be held liable	\$6.06.005	Modernized	Administrative Modernization	Minor	Preserves City's ability to address a public-health nuisance when no responsible person can lawfully be charged while removing assignment exclusively to the	Operational Follow-Up	Allows use of authorized City personnel, contractors, governmental entities or other lawful means.
\$6.07.001 — Notice to property owner	\$6.07.001	Modernized	Administrative Modernization	Moderate	Preserves property-maintenance and notice authority while replacing City Secretary-specific administrative machinery with City/authorized-official language and	SOP Development	Preserves authority for notice applicable to subsequent violations when authorized by state law.

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§6.07.002 — Weeds, rubbish and objectionable matter	§6.07.002(a)	Preserved / Clarified	Operational Preservation	Minor	Preserves Frost's existing 12-inch weed/grass standard while modernizing surrounding language.	2027 Ordinance Review	No change to the existing 12-inch local standard.
§6.07.002 — City cutting/removal and cost recovery	§6.07.002(b)-(d)	Modernized	Administrative Modernization	Moderate	Preserves City abatement and cost-recovery authority while eliminating duplicative procedural language and tying City action to applicable law.	SOP Development	City may perform or cause authorized abatement following applicable notice/compliance procedures.
§6.07.002 — \$120/hour, one-hour minimum abatement charge	§6.07.002(c) / Applicable Fee Relocated Schedule		Organizational Modernization	None	Removes the dollar amount from the codified chapter and directs the City-established nuisance-abatement charge to the applicable adopted fee schedule.	Fee Schedule Reconciliation	No fee amount is codified. Preserve/reconcile the existing nuisance-abatement charge in the appropriate adopted fee schedule. Chapter 6 adoption is not dependent on hosting the
§6.07.003 — Additional authority for dangerous weeds	§6.07.003	Modernized	Legal-Risk Reduction	Minor	Preserves immediate-abatement authority while referencing applicable state-law thresholds, notice requirements and hearing procedures instead of	Final Code Reconciliation	Avoids freezing statutory numbers, deadlines and procedures into the Frost Code.
§6.07.004 — Lien for City expenses	§6.07.004	Modernized	Administrative Modernization	Moderate	Preserves City's lien and cost-recovery authority while tying lien creation, priority, interest, enforcement and foreclosure to applicable state law.	SOP Development	Hard QC: use Mayor, municipal health authority, or municipal official designated or otherwise authorized in accordance with applicable state law. Lien mechanics remain controlled by
§6.08.001 — Food establishment provisions	—	Removed	Organizational Modernization	Minor	Removes the obsolete 1978-era definition of "food products establishments," which primarily supported the former City employee health-certificate regime and	2027 Ordinance Review	Definition intentionally removed with the obsolete health-certificate framework. No blank/reserved section retained.
§6.08.002 — Food-handler health certificate / physician examination	—	Removed	Legal-Risk Reduction	Moderate	Removes obsolete City-administered employee health-certificate and physician-examination system.	—	No blank/reserved section retained.
§6.08.003 — Proof of grease trap cleaning or grease pickup	§6.08.001	Modernized / Reorganized	Administrative Modernization	Minor	Preserves grease-trap cleaning/pickup documentation requirement while modernizing administration and coordinating the provision with wastewater	SOP Development	Renumbered from §6.08.003 to §6.08.001. City or authorized wastewater representative may administer.
Consolidated Chapter 6 — internal consistency and overlap review	Chapter-wide	Clarified	Organizational Modernization	Moderate	Second-pass QC reviewed overlap between animal sanitation/nuisance provisions and health/sanitation provisions, corrected internal cross-references, and	Final Code Reconciliation	Final publication QC should confirm numbering, cross-references, general-penalty treatment, and that no fee dollar amounts appear in codified Chapter 6.

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COUNCIL MEMORANDUM

CHAPTER 7 — MUNICIPAL COURT

AGENDA ITEM 11

Discuss, consider, and take possible action on an ordinance repealing and replacing Chapter 7, “Municipal Court,” of the City of Frost Code of Ordinances as part of the City’s 2026 Code Modernization Project.

BACKGROUND

As part of the City’s 2026 Code Modernization Project, Chapter 7, “Municipal Court,” was reviewed for organization, outdated terminology, obsolete court procedures, consistency with current City operations, and provisions governed by state law.

Much of Chapter 7 originated in older City ordinances and includes procedural requirements and court-cost provisions that are now governed by state law. The existing chapter also maintains separate municipal court technology and building security fund provisions based upon an older statutory structure.

The proposed revision is intended primarily as an organizational, administrative, and legal modernization of Chapter 7 rather than a substantive change in the City’s municipal court structure. The City’s municipal court, City Secretary’s role as court clerk, and separate office of municipal judge are preserved.

SUMMARY OF CHANGES

Municipal Court and Court Clerk

The revised chapter continues the Municipal Court of the City of Frost and provides that its jurisdiction, powers, and duties are governed by applicable state law.

The City Secretary continues to serve as clerk of the municipal court, and the City Council retains authority to provide for deputy clerks or other authorized personnel as permitted by law.

Outdated references concerning municipal court practice and procedure are replaced with references to applicable state law and court rules so that future statutory or procedural changes do not require repeated amendments to the City Code.

Cash-Bail Procedures

The existing chapter contains detailed local cash-bail procedures dating to the 1978 Code, including provisions concerning a defendant's failure to appear, entry of a plea, forfeiture or application of cash bail, and related court procedures.

Those provisions are removed. Bail, pleas, appearances, and related municipal court procedures will instead be administered in accordance with applicable state law and court rules. The revised chapter does not create a replacement local bail procedure.

Municipal Judge

The revised chapter preserves the City's separate office of municipal judge and the City's existing governance structure for that office.

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The City Council retains responsibility for appointment of the municipal judge and establishment of the judge's compensation. Requirements concerning the judge's term, qualifications, oath, powers, duties, and vacancies are modernized and coordinated with applicable state law.

Obsolete language comparing the municipal judge's oath to the oath applicable to a mayor is removed.

Municipal Court Building Security and Technology Fund

The existing Chapter 7 contains separate provisions for a municipal court technology fund and municipal court building security fund, including locally stated court-cost amounts of \$4.00 and \$3.00 and historical collection and effective-date provisions.

The revised chapter replaces those provisions with a consolidated framework for the Consolidated Municipal Court Building Security and Technology Fund and provides that revenues, expenditures, administration, and accounting for the fund will be governed by applicable state law.

The revised chapter expressly provides that it does not create a separate local court cost or fee.

The former \$4.00 and \$3.00 court-cost amounts are not being transferred to the City's Master Fee Schedule. Court costs governed by state law will remain governed by applicable state law.

FISCAL IMPACT

No material fiscal impact is anticipated from adoption of the revised Chapter 7.

The revision does not establish or increase a City fee or court cost. The former locally stated technology and building-security court-cost amounts are removed from the Code as part of the modernization of the municipal court fund provisions.

As an administrative follow-up, the City will verify the accounting treatment of the former separate municipal court technology and building security funds and confirm that City financial records reflect the applicable consolidated fund structure.

SUPPORTING DOCUMENTS

Proposed Ordinance Revising Chapter 7, Municipal Court

Exhibit A — Revised Chapter 7, Municipal Court

Chapter 7 Final Change Matrix

MAYOR RECOMMENDATION

I recommend approval of the ordinance adopting the revised Chapter 7, "Municipal Court."

The proposed revision removes obsolete local court procedures, preserves the City's existing municipal court and municipal judge structure, and updates the Code so that matters controlled by state law are administered under current applicable law rather than outdated statutory language or dollar amounts.

The revision also provides a clearer framework for the administration of municipal court building security and technology funds without creating or increasing any City fee or court cost.

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ORDINANCE NO. 347

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FROST, TEXAS, REPEALING AND REPLACING CHAPTER 7, “MUNICIPAL COURT,” OF THE CITY OF FROST CODE OF ORDINANCES; ADOPTING A REVISED CHAPTER 7 AS SET FORTH IN EXHIBIT “A”; MODERNIZING PROVISIONS RELATING TO THE MUNICIPAL COURT, COURT CLERK, MUNICIPAL JUDGE, COURT PROCEDURES, AND MUNICIPAL COURT BUILDING SECURITY AND TECHNOLOGY FUNDS; PROVIDING FOR CONTINUATION OF EXISTING REGULATIONS; PROVIDING A REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Frost, Texas (the “City”), is a Type A general-law municipality authorized to establish and maintain a municipal court and to adopt ordinances for the good government, peace, and order of the City and the protection of the health, safety, and welfare of its residents; and

WHEREAS, Chapter 7 of the City of Frost Code of Ordinances contains provisions relating to the City’s municipal court, court clerk, municipal judge, court procedures, and municipal court technology and building security funds; and

WHEREAS, the City Council has undertaken a review of Chapter 7 as part of the City’s 2026 Code Modernization Project to improve organization, remove obsolete provisions, modernize administrative procedures, and better coordinate City regulations with applicable state law; and

WHEREAS, the existing Chapter 7 contains local cash-bail procedures and related provisions originating in the 1978 Code that are no longer appropriate for continued inclusion in the City Code and are more appropriately governed by applicable state law and court rules; and

WHEREAS, the existing Chapter 7 also contains separate municipal court technology and building security fund provisions, including historical locally stated court-cost amounts and procedures that have been superseded by the current state-law framework; and

WHEREAS, the revised Chapter 7 preserves the City’s municipal court, the City Secretary’s service as clerk of the municipal court, and the City’s separate office of municipal judge, including the City Council’s existing role in appointment and compensation of the municipal judge; and

WHEREAS, the revised Chapter 7 provides a modernized framework for the Consolidated Municipal Court Building Security and Technology Fund and provides that revenues, expenditures, administration, and accounting shall be governed by applicable state law; and

WHEREAS, the revised Chapter 7 does not create or increase any separate local court cost or fee, and the former locally stated technology and building security court-cost amounts are not transferred to the City’s Master Fee Schedule; and

WHEREAS, the City Council intends this revision primarily as a continuation, reorganization, clarification, and modernization of the City’s existing municipal court structure and does not intend to alter existing substantive City policy except as expressly reflected in the revised chapter; and

WHEREAS, the City Council finds that adoption of the revised Chapter 7 attached as Exhibit “A” is in the best interest of the City and will provide a clearer and more current framework for administration of the City’s municipal court.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FROST, TEXAS:

SECTION 1. FINDINGS.

The findings and recitals set forth above are hereby found to be true and correct and are incorporated into this Ordinance for all purposes.

SECTION 2. ADOPTION OF REVISED CHAPTER 7.

Chapter 7, “Municipal Court,” of the City of Frost Code of Ordinances is hereby revised and replaced in its entirety with the provisions set forth in Exhibit “A,” attached hereto and incorporated herein for all purposes.

SECTION 3. CONTINUATION OF MUNICIPAL COURT.

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The adoption of revised Chapter 7 shall not be construed as abolishing, dissolving, or re-creating the City's existing municipal court or as interrupting the lawful tenure, authority, jurisdiction, proceedings, records, obligations, or operations of the municipal court.

Except as expressly revised, reorganized, clarified, modernized, or removed by this Ordinance and Exhibit "A," the revised Chapter 7 is intended as a continuation of the City's existing municipal court structure.

The renumbering, reorganization, clarification, or modernization of a provision shall not, by itself, be construed as evidence of an intent to substantively change the prior regulation.

SECTION 4. MUNICIPAL COURT FUNDS AND COURT COSTS.

The former provisions of Chapter 7 separately establishing a municipal court technology fund and municipal court building security fund, including locally stated court-cost amounts and historical collection provisions, are replaced by the provisions of revised Article 7.03.

Nothing in this Ordinance or Exhibit "A" shall be construed to impose, create, increase, or continue a separate local court cost or fee except as authorized by applicable law.

Court costs, allocations, revenues, expenditures, and fund administration governed by state law shall be administered in accordance with applicable state law.

Nothing in this Ordinance transfers the former locally stated municipal court technology or building security court-cost amounts to the City's Master Fee Schedule.

SECTION 5. REPEALER AND SAVINGS.

All ordinances, resolutions, or provisions of the City Code in conflict with this Ordinance are hereby repealed only to the extent of such conflict.

The repeal or replacement of a prior provision shall not affect any lawful right, obligation, liability, judgment, order, bond, bail undertaking, proceeding, case, prosecution, collection, expenditure, fund balance, or other matter arising or existing before the effective date of this Ordinance, except as otherwise required by applicable law.

SECTION 6. SEVERABILITY.

If any section, subsection, sentence, clause, phrase, or provision of this Ordinance or Exhibit "A" is held invalid or unconstitutional by a court of competent jurisdiction, such holding shall not affect the validity of the remaining portions, and the City Council hereby declares that it would have adopted the remaining portions without the invalid provision.

SECTION 7. CODIFICATION.

The provisions of Exhibit "A" are intended for codification as Chapter 7, "Municipal Court," of the City of Frost Code of Ordinances.

The City's codifier is authorized to make nonsubstantive editorial changes necessary for codification, including correcting numbering, formatting, capitalization, punctuation, cross-references, and similar matters, provided that no such editorial change alters the substantive meaning of the provisions adopted by this Ordinance.

SECTION 8. EFFECTIVE DATE.

This Ordinance shall take effect upon its passage, approval, and publication or posting as required by applicable law.

PASSED AND APPROVED by the City Council of the City of Frost, Texas, on this 5th day of October 2026.

CITY OF FROST, TEXAS

Shannon Wayman, Mayor

ATTEST:

Juli Reeves, City Secretary

EXHIBIT A
TO ORDINANCE NO. 347
CITY OF FROST, TEXAS
CHAPTER 7
MUNICIPAL COURT

ARTICLE 7.01

MUNICIPAL COURT

§ 7.01.001. Created.

There is hereby created and established a municipal court for the City of Frost, Texas, which shall be known as the Municipal Court of the City of Frost, Texas.

The municipal court shall have the jurisdiction, powers, and duties provided by applicable state law.

§ 7.01.002. Clerk of the municipal court.

The City Secretary shall serve as clerk of the municipal court and shall perform the duties of the office in accordance with applicable state law, rules governing municipal courts, and other applicable requirements.

The City Council may provide for deputy clerks or other authorized personnel as permitted by applicable law.

§ 7.01.003. Practice and procedure.

Proceedings in the municipal court shall be conducted in accordance with applicable state law, the Texas Rules of Evidence, rules governing criminal proceedings and municipal courts, and other applicable rules and procedures.

The municipal court may adopt lawful administrative procedures necessary for the orderly operation of the court, provided such procedures are consistent with applicable law.

ARTICLE 7.02

MUNICIPAL JUDGE

§ 7.02.001. Office of municipal judge.

(a) The office of municipal judge of the City of Frost is hereby established.

(b) The municipal judge shall be appointed by the City Council and shall have the jurisdiction, powers, duties, and qualifications provided by applicable state law.

(c) Compensation of the municipal judge shall be established by the City Council.

§ 7.02.002. Term; oath; vacancy.

(a) The municipal judge shall serve for the term provided by applicable state law.

(b) Before entering upon the duties of office, the municipal judge shall take and execute the oath and any other qualification required by applicable state law.

(c) A vacancy in the office shall be filled by appointment of the City Council in accordance with applicable state law.

ARTICLE 7.03

MUNICIPAL COURT BUILDING SECURITY AND TECHNOLOGY FUND

§ 7.03.001. Fund established.

The Consolidated Municipal Court Building Security and Technology Fund shall be maintained as a fund in the municipal court treasury in accordance with applicable state law.

Money allocated to or deposited into the fund shall be maintained, administered, and accounted for in accordance with applicable state law and the City's financial procedures.

§ 7.03.002. Revenue.

CITY OF FROST, TEXAS

100 N. Garitty Street • Frost, Texas 76641

Revenue allocated to the City for municipal court building security and technology purposes shall be deposited into the Consolidated Municipal Court Building Security and Technology Fund in the amounts and manner prescribed by applicable state law.

No separate local court cost or fee is created by this article.

§ 7.03.003. Use of fund.

Money in the Consolidated Municipal Court Building Security and Technology Fund may be used only for purposes authorized by applicable state law.

The City may expend money from the fund for lawful municipal court building security and technology purposes in accordance with applicable state law and the City's budgeting, purchasing, and financial procedures.

§ 7.03.004. Administration.

The City shall maintain records of revenues, expenditures, and balances of the Consolidated Municipal Court Building Security and Technology Fund as required by applicable law and City financial procedures.

Nothing in this article shall be construed to authorize the imposition, collection, or expenditure of a court cost, fee, or charge except as authorized by applicable state law.

CITY OF FROST, TEXAS

100 N. Garitty Street • Frost, Texas 76641

CHAPTER 7 — FINAL CHANGE MATRIX

Existing Code Section	New Article / Section	Final Status	Action Type	Impact Level	Rationale	Follow-Up Project	Notes
§7.01.001 — Created; jurisdiction	§7.01.001	Modernized	Organizational Modernization	Minor	Preserves establishment of the Municipal Court while replacing outdated jurisdiction language with a reference to applicable state law.	Final Code Reconciliation	No change intended to the existence or lawful jurisdiction of the court.
§7.01.002 — Clerk	§7.01.002	Clarified	Administrative Modernization	Minor	Preserves the City Secretary as municipal court clerk and Council authority to provide deputy clerks while modernizing duties by reference to applicable law and court rules.	SOP Development	Existing City Secretary/clerk structure preserved.
§7.01.003 — Rules of practice and procedure	§7.01.003	Modernized	Legal-Risk Reduction	Minor	Replaces outdated reference to justice-of-the-peace court procedure with current applicable state law and rules governing municipal court proceedings.	Final Code Reconciliation	Avoids freezing procedural law into City Code.
§7.01.004 — Cash bail	None	Removed	Legal-Risk Reduction	Moderate	Removes obsolete local cash-bail procedures, including provisions concerning pleas and disposition of bail following a defendant's failure to appear. Bail and court procedures are governed by applicable law and court rules.	—	No local replacement procedure created.
§7.02.001 — Office created; powers and duties; compensation	§7.02.001	Modernized	Organizational Modernization	Minor	Preserves Frost's separate office of municipal judge, Council appointment structure, and Council authority to establish compensation while referencing applicable law for jurisdiction, powers, duties, and qualifications.	Final Code Reconciliation	Existing municipal-judge governance structure preserved.
§7.02.002 — Oath	§7.02.002	Modernized	Legal-Risk Reduction	Minor	Preserves the required oath while removing obsolete language comparing the judge's oath to the oath applicable to mayors; adds state-law-controlled term and vacancy provisions.	Final Code Reconciliation	State law governs term, oath requirements, and other qualifications.

CITY OF FROST, TEXAS
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\$7.03.001 — Technology fund	Article 7.03	Reorganized / Modernized	Legal-Risk Reduction	Moderate	Replaces obsolete separate municipal court technology-fund provisions and the former locally stated \$4 court-cost structure with the current state-law consolidated municipal court building security and technology fund framework.	Accounting / Operational Follow-Up	Former \$4 amount is not transferred to Master Fee Schedule. Current state law provides the consolidated fund for municipalities under 100,000.
\$7.03.002 — Building security fund	Article 7.03	Reorganized / Modernized	Legal-Risk Reduction	Moderate	Replaces obsolete separate building-security fund provisions and former locally stated \$3 court-cost structure with the current state-law consolidated municipal court building security and technology fund framework.	Accounting / Operational Follow-Up	Former \$3 amount is not transferred to Master Fee Schedule. Current state law provides the consolidated fund for municipalities under 100,000.
Former separate technology and security fund administration requirements	§§7.03.001–7.03.004	Consolidated	Administrative Modernization	Moderate	Provides one coherent Code framework for receipt, administration, expenditure, and accounting of the state-law consolidated municipal court building security and technology fund.	Accounting / Operational Follow-Up	Verify City accounting records use the consolidated fund structure. State law places the fund in the municipal court treasury and requires administration by or under the direction of the governing body.
Former local court-cost amounts and historical offense-date provisions	§§7.03.001–7.03.004	Removed	Legal-Risk Reduction	Moderate	Removes obsolete dollar amounts, historical effective dates, conviction definitions, and collection mechanics that are controlled by current state law.	Final Code Reconciliation	Revised chapter expressly states that Article 7.03 creates no separate local court cost or fee.

COUNCIL MEMORANDUM

2027–2028 TxCDBG COMMUNITY DEVELOPMENT FUND

AGENDA ITEM 12

Discuss, consider, and take possible action to adopt a resolution authorizing submission of a Texas Community Development Block Grant Program application to the Texas Department of Agriculture for the 2027–2028 Community Development Fund, including a commitment of \$7,500 in matching funds.

BACKGROUND

The City is preparing an application to the Texas Department of Agriculture under the Texas Community Development Block Grant (TxCDBG) Program for the 2027–2028 Community Development Fund. The application resolution is a required Council action authorizing submission of the application on behalf of the City.

COUNCIL CONSIDERATION

The proposed resolution authorizes filing the City’s application and places it in competition for Community Development Fund funding. It also commits the City to dedicate no less than 51% of grant funds to activities identified by the state planning region as First Priority and requires use of grant funds in accordance with applicable federal, state, local, and program requirements.

MATCHING FUNDS / BUDGET IMPACT

The proposed resolution commits the City to provide \$7,500 in matching funds toward the application’s activities if grant funding is awarded. The specific usage and funding source have not yet been designated. If an award is made, any necessary budget amendment will be presented to Council before the matching funds are expended.

SUPPORTING DOCUMENTS

1. Proposed TxCDBG Application Resolution

MAYOR RECOMMENDATION

I recommend approval of the resolution authorizing submission of the City’s 2027–2028 TxCDBG Community Development Fund application and committing \$7,500 in City matching funds, with the specific use and funding source to be determined prior to any grant award.

SUGGESTED MOTION

“I move to adopt the resolution authorizing submission of the City of Frost’s Texas Community Development Block Grant Program application for the 2027–2028 Community Development Fund and committing \$7,500 in matching funds as stated in the resolution.”

CITY OF FROST, TEXAS

RESOLUTION NO. 204

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FROST, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE COMMUNITY DEVELOPMENT FUND.

WHEREAS, the City Council of the City of Frost desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to-moderate income; and

WHEREAS, it is necessary and in the best interests of the City of Frost to apply for funding under the Texas Community Development Block Grant Program;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FROST, TEXAS,

That a Texas Community Development Block Grant Program application for the 2027-2028 Community Development Fund is hereby authorized to be filed on behalf of the City with the Texas Department of Agriculture, and to be placed in competition for funding under the Community Development Fund.

That the City of Frost commits to dedicating no less than 51% of grant funds for activities identified by the state planning region as First Priority.

That all funds will be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition, and civil rights requirements.

That the City of Frost is committing to provide \$7,500.00 in matching funds toward the application's activities, with the specific usage and funding source to be determined prior to any award of grant funding.

CITY OF FROST, TEXAS

Shannon Wayman, Mayor

ATTEST:

Juli Reeves, City Secretary



City of Frost

P.O. Box X | 100 N. Garitty

Frost, Texas 76641

Phone: 903-682-3861

cityoffrost1930@cityoffrost.net

cityoffrost.municipalimpact.com

Mayor's Report to the Citizens of Frost

Response to the TCOLE Revocation of the City's Police Department Appointing Authority

August 7, 2026

Dear Frostites:

On August 3, 2026, the City of Frost received notice from the Texas Commission on Law Enforcement (TCOLE) revoking the City's appointing authority for the Frost Police Department.

Over the past several days, our community has understandably had many questions about what happened, how the City responded, and what comes next. Rather than relying on brief updates or social media posts, I wanted to provide a complete account of the events, the City's response, and the path forward.

This report has been prepared to explain those events. It is not intended to replace or reinterpret TCOLE's findings. Instead, it explains how the City responded and provides the original documents referenced throughout so every resident has the opportunity to review the information for themselves.

As Mayor, it is my responsibility to ensure the City complies with state law, maintains essential public services, and keeps our community informed. That responsibility guided every decision made throughout this process.

The supporting documents referenced throughout this report are available on the City's website.

Supporting Documents:

[Police Department | City of Frost, Texas](#)

Background

Following TCOLE's inspection of the Frost Police Department, the City received inspection findings identifying compliance deficiencies and establishing a deadline for corrective action.

Once those findings were received, the City immediately began working to address each item identified by TCOLE. Throughout the compliance period, City staff and Chief Patrick Rider remained in communication with TCOLE, requested clarification when needed, completed corrective actions, and submitted supporting documentation as work progressed.

We believed we were making progress.

Chief Rider devoted considerable time and effort throughout this process. He worked alongside City staff to gather documentation, implement corrective actions, communicate with TCOLE, and work toward bringing the department into compliance. His dedication and professionalism throughout that effort deserve recognition.

Unfortunately, those efforts did not change TCOLE's final decision.

TCOLE's Decision

TCOLE ultimately concluded that the City had not demonstrated compliance with all required minimum standards by the established deadline and revoked the City's appointing authority. The Commission directed the City to immediately separate all appointed licensees.

Before the City took any action, I contacted Agent Chris Cogan with TCOLE to confirm the City's obligations under the revocation. He confirmed that the revocation was effective immediately and explained that, while the City could request a review of the decision, our obligation to comply remained in effect.

At that point, the City's responsibility was clear.

The City's Response

After confirming the City's obligations, I notified the City Council and began coordinating the City's response.

The City's priorities were straightforward.

- Comply with TCOLE's directive.
- Maintain uninterrupted law enforcement services.
- Understand the City's legal obligations.
- Keep the City Council informed.

One of the City's first priorities was ensuring that law enforcement services to our residents continued without interruption. I contacted Sheriff Elmer Tanner, who confirmed that the Navarro County Sheriff's Office would continue providing law enforcement services during this transition. I appreciate Sheriff Tanner's willingness to assist our community.

The City also completed the immediate compliance actions required by TCOLE, sought legal guidance regarding its responsibilities, and began preparing information for public release.

Although this was not the outcome anyone had hoped for, once TCOLE's decision became effective the City had an obligation to respond promptly, comply with state requirements, and ensure that public safety services continued without interruption.

Employment Decision

One of the most difficult responsibilities resulting from TCOLE's action involved Chief Patrick Rider's employment.

After carefully reviewing the City's ordinances, the operational impact of the revocation, and the City's obligations under TCOLE's directive, I made the difficult decision to separate Chief Rider's employment with the City of Frost.

This decision was not made lightly. It resulted from the City's loss of appointing authority and the operational realities that followed—not from any lack of confidence in Chief Rider's professionalism or work ethic.

Throughout the compliance process, Chief Rider worked tirelessly to address the deficiencies identified by TCOLE. He communicated with the Commission, gathered documentation, completed corrective actions, and remained committed to finding a path forward for the department.

While TCOLE ultimately reached a different conclusion regarding the City's appointing authority, I believe it is important that our community understands the significant effort Chief Rider invested on behalf of the City.

On behalf of the City of Frost, I sincerely thank Chief Rider for his service and wish him continued success in the future.

Looking Ahead

The City's immediate response to TCOLE's action has now been completed.

The next step is determining the future of law enforcement services in Frost. Those discussions will occur during properly posted City Council meetings, where the Council will evaluate the options available and determine the best long-term path forward.

Transparency has remained one of the City's guiding principles throughout this process. Rather than relying on brief updates or social media posts, I wanted to provide a complete account of the events, the City's response, and the path forward.

For that reason, the City has made the supporting documents available so every resident has the opportunity to review the same information the City relied upon throughout this process.

The following documents are available on the City's website:

- **Chronology of Events**
- **June 24 TCOLE Inspection Findings**
- **August 3 TCOLE Revocation Letter**
- **Non-Terminal Agency Agreement**

As additional public information becomes available, the City will continue updating this page so residents have access to the same information considered by the City throughout this process.

This has been a difficult chapter for Frost, but it does not define our community. We will continue serving our residents, remain committed to transparency, and work together to determine the best future for law enforcement in our City.

Thank you for your patience, your understanding, and your continued support.

With appreciation,
Shannon Wayman
Mayor, City of Frost



City of Frost

P.O. Box X | 100 N. Garitty

Frost, Texas 76641

Phone: 903-682-3861

cityoffrost1930@cityoffrost.net

cityoffrost.municipalimpact.com

Chronology of Events

The following chronology summarizes the significant events related to the Texas Commission on Law Enforcement (TCOLE) inspection of the Frost Police Department, the City's compliance efforts, the revocation of the City's appointing authority, and the City's subsequent response.

June 17, 2026

The Texas Commission on Law Enforcement (TCOLE) conducted an inspection of the Frost Police Department.

June 18, 2026

The Frost City Council appointed Patrick Rider as Chief of Police.

At the time of his appointment, the City had not yet received TCOLE's inspection findings or identified compliance deficiencies.

June 22, 2026

Chief Rider's first day in role

June 24, 2026

TCOLE generates the inspection findings letter documentation

June 25, 2026

The City, via email, received TCOLE's inspection findings identifying compliance deficiencies and establishing **July 31, 2026**, as the deadline to complete corrective actions and submit supporting documentation.

June 25 – July 31, 2026

The City and the Frost Police Department worked to address the deficiencies identified in TCOLE's inspection findings.

During this period:

- Corrective actions were undertaken.
- Documentation and supporting materials were assembled.
- City staff and Chief Patrick Rider remained in communication with TCOLE.
- Documentation was submitted to TCOLE as corrective actions were completed.

Throughout this period, the City's objective was to achieve compliance with the deficiencies identified in the inspection findings before the established deadline.

June 29, 2026

The Frost Police Department and the Navarro County Sheriff's Office executed a **Non-Terminal Agency Agreement**, providing the department access to TLETS, TCIC, and NCIC systems through the Navarro County Sheriff's Office.

July 31, 2026

The corrective action period established by TCOLE concluded.

August 3, 2026

The City received TCOLE's notice revoking the Frost Police Department's appointing authority.

The revocation directed the City to immediately separate all appointed licensees and advised the City of its right to request a review of the decision.

August 3, 2026

Before implementing TCOLE's directive, Mayor Shannon Wayman contacted Agent Chris Cogan with TCOLE to clarify the City's obligations under the revocation.

Agent Cogan confirmed:

- The revocation was effective immediately.
- The City was required to comply immediately.
- Although the City could request a review of the decision, that process would not delay or suspend the City's obligation to comply with the revocation.

August 3, 2026

Following confirmation of the City's obligations, Mayor Wayman notified the Frost City Council and began coordinating the City's response.

August 4, 2026

To ensure uninterrupted law enforcement services, Mayor Wayman contacted Navarro County Sheriff Elmer Tanner.

Sheriff Tanner confirmed that the Navarro County Sheriff's Office would continue providing law enforcement services to the City of Frost during the transition.

August 4–6, 2026

The City:

- Reviewed the operational and legal implications of TCOLE's directive.
- Completed the immediate compliance actions required by TCOLE.
- Submitted the required administrative documentation to TCOLE.
- Began responding to Public Information Act requests.
- Prepared public communications regarding the City's response.

August 7, 2026

After consulting with the City Attorney, reviewing the City's operational obligations following TCOLE's revocation, and exercising the authority granted to the Mayor under Section 9.03.031 of the Frost Code of Ordinances, Mayor Shannon Wayman separated the employment of Chief Patrick Rider.

August 7, 2026

The City publicly released its Report, the Chronology of Events, and the supporting documents related to TCOLE's inspection, revocation, and the City's response through the City's official website.

Current Status

- The Navarro County Sheriff's Office continues providing law enforcement services within the City of Frost.
- The City has completed the immediate actions required by TCOLE.
- Future law enforcement services will be considered by the Frost City Council during a properly posted public meeting.
- Additional public documents related to this matter will be added to the City's website as they become available.



Greg Stevens
Executive Director

TEXAS COMMISSION ON LAW ENFORCEMENT

June 24, 2026

via CM/RRR and EMAIL

Mayor Shannon Wayman
100 N. Garitty
Frost, TX 76641
cityoffrost1930@cityoffrost.net
mayor.frost@cityoffrost.org

Re: Deficiencies discovered during recent audit and inspection of Frost Police Department,
TCOLE Agency no. 349205

Dear Mayor Wayman,

The mission of the Texas Commission on Law Enforcement (TCOLE), as a regulatory state agency, is to establish and enforce standards to ensure that the people of Texas are served by highly trained and ethical law enforcement, corrections, and telecommunications personnel. A key component of that work is ensuring that law enforcement agencies meet minimum standards set forth by the Texas Legislature and TCOLE.

On June 17, 2026, TCOLE Enforcement Sergeants David New, Trevor Michna, and Specialist Sergeant Denise Pace conducted a law enforcement agency inspection pursuant to Texas Occupations Code §1701.163, Minimum Standards for Law Enforcement Agencies, and 37 Tex. Admin. Code §211.16, Establishment or Continued Operation of an Appointing Entity.

Based on the inspection team's findings, the Frost Police Department failed to meet minimum standards, specifically the agency was unable to produce evidence of:

- Sustainable funding sources that meet or exceed the continued operating expenses as outlined in a line-item budget for the agency.
- Physical resources available to officers, including:
 - At least one less-lethal force weapon per officer on duty;
 - At least one radio communication device per officer on duty performing law enforcement functions;
 - Bullet-resistant vests meeting National Institute of Justice (NIJ) standards and supported by documentation demonstrating they remain within manufacturer warranty requirements and have not been compromised;
 - Uniforms provided for officers whose duties require one.

- An operable motor vehicle owned, insured, and equipped by the agency and provided to officers performing patrol, traffic enforcement, criminal investigations, responding to calls for service, or warrant execution.
- Physical facilities, including:
 - An evidence room or other acceptable secure evidence storage;
 - Public notices visible twenty-four (24) hours per day explaining:
 - How to receive the most immediate assistance in an emergency;
 - How to make a non-emergency report of a crime; and
 - How to make a compliment or complaint on a member of the agency by mail, online, or by telephone.
- Written policies required by 37 Tex. Admin. Code §211.16(a)(5), specifically:
 - Response to Missing Persons;
 - Barricaded Subjects; and
 - Eyewitness Identification.
- An established administrative structure that includes an organizational chart illustrating the division and assignment of licensed and unlicensed personnel.
- Proof of liability insurance covering the agency and vehicles utilized for agency operations.
- A documented process for receiving and documenting complaints and compliments submitted by mail, online, or telephone.

There are currently no TCOLE licensees appointed by your agency. TCOLE records list you as the current department head. The Frost Police Department must provide evidence demonstrating that the agency meets the minimum standards for continued operation as required by 37 Tex. Admin. Code §211.16. TCOLE may assess administrative penalties, or revoke or suspend a law enforcement agency's authority to appoint a license holder for failure to meet agency standards.

Please provide evidence on or before July 31, 2026, for the following:

- Current city budget and police department line-item budget demonstrating sustainable funding.
- Documentation showing liability insurance coverage for the agency and agency vehicles.
- Written policies specific to the Frost Police Department for:
 - Response to Missing Persons;
 - Barricaded Subjects; and
 - Eyewitness Identification.
- Proof that all required policies have been provided to each officer appointed by the agency, or documentation of the method by which such policies are provided.
- An established administrative structure that includes an organizational chart illustrating the division and assignment of licensed and unlicensed personnel.
- Effective communications equipment, specifically:
 - At least one radio communication device per officer on duty.
- Less-lethal force equipment, specifically:
 - At least one less-lethal force weapon per officer on duty.
- Documentation demonstrating all body armor is NIJ compliant, within ballistic warranty periods, and free from damage or compromise.
- Documentation demonstrating officers are provided uniforms appropriate for their assigned duties.
- An operable patrol vehicle owned, insured, and equipped by the agency.
- An evidence room or other acceptable secure evidence storage.

- Written notices posted in the agency's public area and visible twenty-four (24) hours a day explaining:
 - How to receive the most immediate assistance in an emergency;
 - How to make a non-emergency report of a crime; and
 - How to make a compliment or complaint on a member of the agency by mail, online, or by telephone.
- Documentation establishing procedures for receiving and documenting complaints and compliments.

Please provide your evidence to Sergeant Denise Pace and Sergeant Chris Cogan at denise.pace@tcole.texas.gov and chris.cogan@tcole.texas.gov no later than July 31, 2026.

If you are unable to bring the Frost Police Department into compliance and wish to deactivate the Frost Police Department to avoid potential administrative penalties, please provide your request on city letterhead no later than July 31, 2026.

Sincerely,

A handwritten signature in black ink that reads "Denise R. Pace". The signature is written in a cursive, flowing style.

Denise R. Pace
Southeast Region Specialist
Texas Commission on Law Enforcement



Greg Stevens
Executive Director

TEXAS COMMISSION ON LAW ENFORCEMENT

August 3, 2026

Mayor Shannon Wayman
100 N. Garitty
Frost, TX 76641

via email: cityoffrost1930@cityoffrost.net;
mayor.frost@cityoffrost.org

Re: Revocation of Frost Police Department's authority to make appointments - TCOLE Agency
no. 349205

Dear Mayor Wayman,

The mission of the Texas Commission on Law Enforcement (TCOLE), as a regulatory state agency, is to establish and enforce standards to ensure that the people of Texas are served by highly trained and ethical law enforcement, corrections, and telecommunications personnel. A key component of that work is ensuring that law enforcement agencies meet minimum standards set forth by the Texas Legislature and TCOLE.

On June 17, 2026, TCOLE Enforcement Sergeants David New, Trevor Michna, and Specialist Sergeant Denise Pace conducted a for-cause law enforcement agency inspection pursuant to Texas Occupations Code §1701.163, Minimum Standards for Law Enforcement Agencies, and 37 Tex. Admin. Code §211.16, Establishment or Continued Operation of an Appointing Entity.

Based on the inspection team's findings, the Frost Police Department failed to meet minimum standards. TCOLE requested that the city of Frost correct several identified deficiencies and provide evidence on or before July 31, 2026, of the following:

- Current city budget and police department line-item budget demonstrating sustainable funding.
- Documentation showing liability insurance coverage for the agency and agency vehicles.
- Written policies specific to the Frost Police Department for:
 - Response to Missing Persons;
 - Barricaded Subjects; and
 - Eyewitness Identification.
- Proof that all required policies have been provided to each officer appointed by the agency, or documentation of the method by which such policies are provided.

- An established administrative structure that includes an organizational chart illustrating the division and assignment of licensed and unlicensed personnel.
- Effective communications equipment, specifically:
 - At least one radio communication device per officer on duty.
- Less-lethal force equipment, specifically:
 - At least one less-lethal force weapon per officer on duty.
- Documentation demonstrating all body armor is NIJ compliant, within ballistic warranty periods, and free from damage or compromise.
- Documentation demonstrating officers are provided uniforms appropriate for their assigned duties.
- An operable patrol vehicle owned, insured, and equipped by the agency.
- An evidence room or other acceptable secure evidence storage.
- Written notices posted in the agency's public area and visible twenty-four (24) hours a day explaining:
 - How to receive the most immediate assistance in an emergency;
 - How to make a non-emergency report of a crime; and
 - How to make a compliment or complaint on a member of the agency by mail, online, or by telephone.
- Documentation establishing procedures for receiving and documenting complaints and compliments.

The city did not meet all requirements by the July 31, 2026, deadline.

TCOLE Enforcement investigators have been conducting a parallel investigation to determine if the agency provided public benefit to the community. Based on the results of that investigation, it was determined that the Frost Police Department does not provide public benefit to the community. It is particularly concerning that the city of Frost does not have a Memorandum of Understanding (MOU) in place with the Navarro County Sheriff's Office which provides for coverage when a Frost police officer is not on-duty or is otherwise unavailable.

The Frost Police Department does not meet the minimum statutory requirements under 37 Tex. Admin. Code §211.16 and effective immediately, the Frost Police Department's authority to make or continue appointments is revoked as authorized by Texas Occupations Code 1701.501(a-1). As a result of this revocation, all TCOLE licensees appointed by the Frost Police Department must immediately be separated from the agency.

Please be advised that this revocation does not absolve the city of certain responsibilities:

- All personnel records associated with the Frost Police Department must be retained in accordance with all applicable records retention schedules. All records related to TCOLE licensees must be retained for at least five years (37 Tex. Admin. Code § 211.19(f)) and must be shared with other law enforcement agencies which might consider hiring those same licensees during that period.
- The Frost Police Department motor vehicle stop data for calendar year 2026 must be reported.

- If there are unresolved allegations of misconduct against any Frost Police Department licensees, those complaints must be investigated, resolved, documented, and reported to TCOLE within 30 days of that licensee's separation from the agency consistent with the model policy found at <https://www.tcole.texas.gov/document/mp-ma.pdf>.

TCOLE is prepared to assist you with methods to simplify and support these continuing responsibilities. Field Service Agent Sergeant Chris Cogan (chris.cogan@tcole.texas.gov) along with Southeast Division Specialist Sergeant Denise Pace (denise.pace@tcole.texas.gov) can assist you and your staff with instruction on any necessary separation and notification of appointed officers, early reporting of traffic stop data, guidance on the process and policy for misconduct investigations and reporting, and how to upload personnel files to reduce the number of inquiries the city is obligated to respond to over the next several years.

Sincerely,



Gregory Stevens
Executive Director
Texas Commission on Law Enforcement

NAVARRO COUNTY

ELMER TANNER
SHERIFF

CLINT ANDREWS
CHIEF DEPUTY



SHERIFF'S OFFICE

CRIMINAL JUSTICE CENTER
300 WEST 2ND AVE
CORSICANA, TX 75110
(903) 654-3001 Office
(903) 654-3044 Fax

To: Respective Law Enforcement Agencies

From: Sheriff Elmer Tanner

Re: Non-Terminal Agency Agreement

This document constitutes an agreement between the **Navarro County Sheriff's Office:**
hereinafter called the **Terminal Agency**, and the; Frost Police Department :

hereinafter called the **Non-Terminal Agency**.

The Terminal Agency agrees to provide the Non-Terminal Agency with access to the Texas Law Enforcement Telecommunications (TLETS), The Texas Crime information center (TCIC), and the National Crime Information Center (NCIC), and associated systems on a twenty-four hour, seven days per week basis.

The Non-Terminal Agency agrees to abide by all the law of the United States, the State of Texas, and all preset or hereafter approved rules, policies, and procedures of TLETS, NLETS, TCIC, and NCIC, and any other systems now or in the future associated with TLETS concerning the collection, storage, processing, retrieval, dissemination and exchange of information and exchange of information for criminal justice purposes.

The Terminal Agency reserves the right to suspend service to the Non-Terminal Agency, which may include cancelling of records, entered for the Non-Terminal Agency, when applicable policies are violated. The Terminal Agency may reinstate service following such instances upon receipt of satisfactory assurances that such violations have been corrected. In order to comply with NCIC policies established by NCIC Advisory Board, the Non-Terminal Agency agrees to maintain accurate records of all TCIC/NCIC entries made through the Terminal Agency and to immediately notify the Terminal Agency of any changes in status of those reports, to include the need for cancellation, addition, deletion or modification of the records. The Terminal Agency agrees to enter, update, and remove all records for the Non-Terminal Agency on a timely basis, as defined by NCIC.

In order to comply with NCIC hit confirmation requirements the agencies agree to the following:

If the property and missing person records are to be entered with the Terminal Agency's ORI, The Non-Terminal Agency must deliver case reports to the Terminal Agency to be held on file until such time as the record is cancelled or cleared. If the records are to be entered with the Non-Terminal Agency's ORI, the Terminal Agency agrees to immediately forward all requests for hit confirmation that might be received at the terminal to the Non-Terminal Agency. The Non-Terminal Agency agrees to comply with the NCIC ten minutes hit confirmation policy.

If the Non-Terminal Agency is a non 24-hour agency, the records must be entered with the Terminal Agency's ORI and the associated case reports must be held at the Terminal Agency for hit conformation purposes.

In order to comply with NCIC Validation requirements, the Non-Terminal agrees to perform all validations procedures as required by NCIC on all records entered through the Terminal Agency.

Criminal History Information obtained from the teletype of the Terminal Agency will be handled according to the TCIC/NCIC guidelines by the Non-Terminal Agency. Either the Terminal Agency or the Non-Terminal Agency may, upon thirty days prior written notice, discontinue the agreement, except in the event the Non-Terminal fails or refuses to comply with any of the provisions herein, in which case the **Terminal Agency may terminate this agreement immediately.**

The Non-Terminal Agency agrees to indemnify and save harmless the Terminal Agency and its employees as well as the Texas Department of Public Safety, its director and employees from and against all claims, demands, actions and suits, including but not limited to any liability for damages by reason of or arising out any false arrests or imprisonment or any excuse of the Non-Terminal Agency or its employers in the exercise of the enjoyment of this agreement.

The Terminal Agency agrees to make available to the Non-Terminal Agency all TLETS/NLETS and TCIC/NCIC publications and policies as are available to it so that the Non-Terminal Agency may comply with the policies of TLETS/NLETS and TCIC/NCIC.

Navarro County Sheriff's office is bound by no Federal, State Law or Statue to provide Law Enforcement Agencies with Non-Terminal Agency access to TLETS/NLETS and TCIC/NCIC. TLETS/NLETS and TCIC/NCIC access through NCSO is a privilege.

This agreement becomes effective on the 29 day of June, 2026. In witness whereof, the parties here to caused agreement to be executed by below listed authorized officers and officials.

TERMINAL AGENCY

BY: [Signature] Title: Chief of Frost PD
Date: 6/25/26

NON-TERMINAL AGENCY

BY: [Signature] Title: Navarro County Sheriff
Date: 6-29-26

COUNCIL DISCUSSION BRIEF

FUTURE LAW ENFORCEMENT SERVICES

AGENDA ITEM 14

Discuss, consider, and take possible action regarding the future provision of law enforcement services for the City of Frost following deactivation of the Frost Police Department by the Texas Commission on Law Enforcement (TCOLE), including consideration of whether to pursue reestablishment of a municipal law enforcement agency or continue law enforcement coverage through the Navarro County Sheriff's Office, and provide direction regarding any necessary subsequent actions.

PURPOSE

This item continues the law enforcement discussion that was scheduled for the September 1, 2026 Council meeting, which was not held because a quorum was not present. The purpose of the October discussion is to give Council updated information, identify questions and priorities, and determine what additional information should be developed before Council considers a long-term direction.

No final decision regarding the City's long-term law enforcement service model is necessary at this meeting.

WHAT HAS CHANGED SINCE THE SEPTEMBER PACKET

Since the original discussion brief was prepared, the City requested clarification from TCOLE regarding the status of the Frost Police Department and the process that would apply if the City wished to operate a municipal law enforcement agency again.

- TCOLE has confirmed that the Frost Police Department is shown as deactivated.
- To regain active status, the City would need to reapply with TCOLE to establish the Department again.
- If the City chooses to pursue reestablishment, TCOLE has advised that the City would need to demonstrate compliance with Rule 211.16 and complete the new-agency application process.
- The Navarro County Sheriff's Office continues providing law enforcement services within Frost. Sheriff Elmer Tanner has confirmed that NCSO will continue providing the same uninterrupted law enforcement services it has provided during the past year.

POTENTIAL AREAS FOR DISCUSSION

- Reestablishing a Frost Police Department — Discuss whether Council wants additional information developed regarding TCOLE requirements, staffing, equipment, policies, administrative controls, facilities, insurance, and sustainable funding.
- Navarro County Sheriff's Office — Discuss continued reliance on NCSO and whether Council wants additional information regarding service levels or a possible formal arrangement.
- Contracted or Interlocal Services — Discuss whether the City should explore a formal agreement for defined law enforcement services through Navarro County or another legally available law enforcement entity.
- Other Service Models or Ideas — Identify any other approaches Council wants researched or evaluated.

BUDGET CONSIDERATIONS

The FY2026–2027 adopted budget does not establish the full cost of a future municipal law enforcement service model because those costs have not yet been determined. If Council later chooses a service model that requires funding beyond amounts currently appropriated, the necessary costs and funding source would be identified and an appropriate budget amendment would be brought back to Council before those additional funds are expended.

QUESTIONS FOR COUNCIL DISCUSSION

- What level of law enforcement presence and availability does Frost need?
- What services or capabilities are most important to the community?
- What financial commitment can the City reasonably sustain over the long term?
- What administrative and compliance responsibilities would accompany the options Council wants evaluated?
- Does Council want additional information regarding a formal agreement or defined service arrangement with NCSO?
- What additional information does Council need before considering a long-term direction?

DIRECTION FOR FURTHER EVALUATION

Based on Council's discussion, the Mayor and City staff can gather additional information regarding the service models Council wants to explore, including costs, regulatory requirements, staffing, service levels, administrative responsibilities, and potential agreements.

Any future decision regarding the City's long-term law enforcement service model—and any related budget amendment or other Council authorization that may be required—can be brought back to Council on a properly posted agenda.

SUPPORTING DOCUMENTS

1. September 21, 2026 TCOLE email regarding current agency status and reestablishment process
2. August 4, 2026 correspondence with Navarro County Sheriff Elmer Tanner regarding continued law enforcement services



Shannon Wayman <mayor.frost@cityoffrost.net>

RE: [External] Frost PD

1 message

Chris Cogan <chris.cogan@tcole.texas.gov>
To: Shannon Wayman <mayor.frost@cityoffrost.net>

Mon, Sep 21, 2026 at 8:31 AM

Good morning,

As of this time, TCOLE shows the agency as deactivated. To regain active status, the city would need to reapply with TCOLE to establish the department again. On the city's side, you will need to determine whether you plan to continue law enforcement coverage through the Sheriff's Office or begin the process of reapplying to operate a law enforcement agency.

Regarding the remaining evidence:

- For evidence tied to city-related offenses, you will need to consult with the city attorney or municipal judge to determine which cases the evidence is associated with and whether they will order the evidence destroyed or require it to be retained.
- For evidence associated with county charges, you will need to contact the County District Attorney's Office for direction on how they would like that evidence handled.

If the council chooses to maintain the police department, the city will need to demonstrate compliance with all requirements outlined in Rule 211.16 and complete the application process to re-establish a law enforcement agency. Should you decide to move forward in that direction, please contact Sgt. Denise Pace, who does the new agency application process.

Please let me know if you have any questions or need further clarification.

Chris Cogan

Sergeant – Compliance and Standards Division

Texas Commission on Law Enforcement

From: Shannon Wayman <mayor.frost@cityoffrost.net>
Sent: Sunday, September 20, 2026 5:54 PM
To: Chris Cogan <chris.cogan@tcole.texas.gov>
Subject: [External] Frost PD

You don't often get email from mayor.frost@cityoffrost.net. [Learn why this is important](#)

Hi Sgt Cogan:

CITY OF FROST, TEXAS
100 N. Garrity Street • Frost, Texas 76641

Caution: This is an external email

I'm preparing for our October City Council meeting and wanted to confirm the appropriate process with TCOLE.

Following TCOLE's August 3 action revoking the Frost Police Department's authority to make or continue appointments, the City Council will be considering whether to formally discontinue the Frost Police Department rather than pursue reestablishment of the department.

If Council votes to discontinue the department, what steps or documentation does TCOLE require from the City to formally deactivate/close the agency? Is a copy of the Council resolution sufficient, or is there a particular form, letter, or other process we need to complete? Further, how do we handle or dispose of the evidence room?

Should the council choose to keep the department in operation, what are the next steps? I recognize we will need to correct the deficiencies and request a new inspection - curious what else would need to be done.

I also want to make sure we understand any remaining reporting or records requirements the City will be responsible for after deactivation.

Appreciate your help!

(NOTE NEW EMAIL ADDRESS)

--

Shannon Wayman

Mayor - City of Frost

100 N. Garrity Street

Frost, TX 76641

O: 903.682.3861

CITY OF FROST, TEXAS
100 N. Garitty Street • Frost, Texas 76641

I was notified by TCOLE. We will continue to provide the same uninterrupted law enforcement services for the residents of Frost as we have during the past year. Don't hesitate to contact me if I can be of assistance.

Sheriff Elmer Tanner
Navarro County Sheriff's Office
312 West 2nd Ave
Corsicana, TX 75110
903-654-3002

From: mayor.frost@cityoffrost.org <mayor.frost@cityoffrost.org>
Sent: Tuesday, August 4, 2026 11:03:11 AM
To: Elmer Tanner
Subject: Request to Discuss Interim Law Enforcement Services

Sheriff Tanner,
I hope you're doing well.
As you're likely aware, the City of Frost received correspondence from TCOLE revoking the Frost Police Department's authority to appoint licensed peace officers, effective immediately. We are working to comply with TCOLE's directive and are evaluating our immediate operational needs.
I would appreciate the opportunity to discuss how the Navarro County Sheriff's Office can assist in ensuring uninterrupted law enforcement services for the residents of Frost during this transition. If a meeting or conversation would be helpful, I am available at your convenience.
Thank you for your time and for your continued partnership. I look forward to speaking with you.
Respectfully,
Shannon Wayman
Mayor - City of Frost
100 N. Garitty Street
Frost, TX 76641
E: mayor.frost@cityoffrost.org
O: 903.682.3861

COUNCIL MEMORANDUM

U.S. TREASURY / SLFRF STATUS REPORT

AGENDA ITEM 15

Receive a report and update regarding the U.S. Department of the Treasury State and Local Fiscal Recovery Funds (SLFRF) debt notice dated September 8, 2026, including the City's communications with Treasury, records and reporting efforts, and current status.

BACKGROUND

On September 8, 2026, the U.S. Department of the Treasury issued an invoice to the City of Frost in connection with the State and Local Fiscal Recovery Funds (SLFRF) program. The notice asserts an amount due of \$159,144.69 and identifies the stated basis as "Failure to comply with other program requirements." The notice lists \$0.00 for funds used for an ineligible purpose or otherwise misused, funds not obligated by the deadline, and funds not expended by the deadline.

The City is continuing to work with Treasury to resolve the reporting issues and determine whether any amount is actually owed.

CITY RECORDS REVIEW

As part of responding to Treasury, the City has begun reviewing the available SLFRF records and reconstructing the history of the funds. Our review identified an earlier report on file, but we have not identified any subsequent required reports as having been submitted.

The fund P&L shows payments to the engineer associated with the Navarro Mills tank project. However, the City has not yet located the contract or completed its review of the invoices, payments, and other project records. That review is ongoing.

At this point, the City's work is focused on two things: bringing the required Treasury reporting current and locating the documentation necessary to fully account for the use of the funds.

CURRENT STATUS

- The City obtained access to the Treasury reporting portal.
- The first requested reporting information in the current review has been submitted.
- Treasury review remains ongoing.
- Additional reporting, supporting documentation, clarification, or other detailed requests are expected as Treasury continues its review; however, no additional detailed request has been received as of the date of this report.
- The City will continue responding to Treasury and will keep Council informed of material developments.

COUNCIL INFORMATION

This item is presented as a status report. No Council action is requested at this time. Because Treasury's review and the City's records review are ongoing, the final scope of additional reporting, documentation, corrective action, or financial impact is not yet known.

CITY OF FROST, TEXAS
100 N. Garitty Street • Frost, Texas 76641

U.S. Department of the Treasury
Bureau of the Fiscal Service
ATTN: Accounts Receivable A3-C
P.O. Box 1328
Parkersburg, WV 26106-1328



Frost, TX
100 N. Garitty St
Frost, TX 76641-0000

INVOICE

INVOICE NUMBER:	OCASLFRPRCP-056340C
DATE OF THIS INVOICE:	09/08/2026
AMOUNT DUE:	\$159,144.69
DUE DATE OF PAYMENT:	10/8/2026
Date interest of 4% assessed, if unpaid by the due date:	10/9/2026
Date penalty of 6% will be assessed, if unpaid by 90 calendar days from the date of this invoice:	12/8/2026
Date the delinquent debt will be referred for collections (may result in costs exceeding 27% of the outstanding balance):	12/8/2026

DESCRIPTION	AMOUNT
Recipient ID: RCP-056340 This debt results from Frost, TX's participation in the SLFRF program authorized by section 9901 of the American Rescue Plan Act of 2021, which amended the Social Security Act to add sections 602 and 603 to establish the SLFRF program. The SLFRF program's authorizing statute requires a recipient that has failed to comply with section 602(c) or 603(c) of the Social Security Act to repay to the Secretary of the Treasury an amount equal to the amount of funds used in violation of such section, as implemented at 31 CFR 35.10. The SLFRF regulations also require recipients to return any funds not obligated by December 31, 2024, as well as funds obligated by December 31, 2024, but not expended by the applicable expenditure deadline (either September 30, 2026 or December 31, 2026, depending on the eligible use of funds). The SLFRF award terms also provide that, in the event of a recipient's noncompliance with sections 602 or 603 of the Social Security Act, other applicable laws, Treasury's implementing regulations, guidance, or any reporting or other program requirements, Treasury may take other available remedies as set forth in 2 CFR 200.339. The total amount owed is listed on the right and is divided per requirement here: (1) Funds used for an ineligible purpose or otherwise misused: \$0.00 (2) Funds not obligated by deadline: \$0.00 (3) Funds not expended by deadline: \$0.00 (4) Failure to comply with other program requirements: \$159,144.69 (5) Program income not expended by the applicable deadline: \$0.00 (6) Property or equipment disposition: \$0.00	
TOTAL AMOUNT DUE ON OR BEFORE 10/8/2026.	\$159,144.69

Payment in full is due by the due date indicated in this invoice. If you have any questions concerning this debt, contact one of our representatives at (304) 480-5500, or via email at ARServiceDesk@fiscal.treasury.gov, or via U.S. mail to the address at the top of this invoice.

Failure to Timely Pay Your Debt May Have Significant Consequences:

If you fail to pay the full amount, or make other satisfactory payment arrangements, within 30 days from the date of this invoice, your payment will be considered past due. Federal agencies are required to assess interest, administrative costs, and penalties on past due amounts, in accordance with 31 CFR 901.9 (31 U.S.C. § 3717). If the amount owed is not paid by the due date referenced above, we will assess interest on the outstanding amount at the annual rate of 4% from the date of this invoice until the debt is paid in full. Administrative costs of \$25.00, which include processing and handling of unpaid balances, will accrue on delinquent debts starting at 60 calendar days from the date of this invoice, and then every 30 calendar days afterward until the debt is paid in full or the debt is referred to Treasury's Disbursing and Debt Management. If the amount owed is not paid by 90 calendar days from the date of this invoice, we will assess a penalty on the outstanding amount at the annual rate of 6% from the date of this invoice until the debt is paid in full. You can avoid assessment of these amounts if you pay the above amount on or before 10/8/2026.

If you fail to pay the amount due within 60 calendar days from the date of this invoice, we may refer your debt to Treasury's Disbursing and Debt Management for delinquent debt collection, at which time additional administrative costs which may exceed 27% will be added to your debt. In addition, Treasury may take any or all of the following actions:

- Reduce any eligible Federal and State payments due to you.
- Refer your debt to a private collection agency.
- Refer your debt to the U.S. Department of Justice to initiate litigation.
- Report the delinquent debt to SAM.gov, possibly resulting in ineligibility for Federal awards, contracts, loans, guaranties, and insurance.
- Report the indebtedness to national credit bureaus.
- Report your debt to the IRS as potential income.
- Any other actions permitted by law.

Notification of Your Rights

You have the right to review and request copies of records related to the debt.

You have the right to request a review of the determination of the amount due. If you dispute the existence or amount of debt, please include documentation to support your claim.

You have the right to negotiate a reasonable repayment agreement that is acceptable to Treasury after review of your financial documentation. If you are unable to pay the full amount on or before 10/8/2026, please contact us immediately.

If you wish to exercise any of these rights, we must receive your request on or before 60 calendar days from the date of this notification. You may submit your request by calling one of our representatives at (304) 480-5500, emailing us via ARServiceDesk@fiscal.treasury.gov, or by mailing a written request to the mailing address at the top of this invoice.

If the debtor or another person liable for the debt described in this invoice is in bankruptcy proceedings, please notify us immediately and send a copy of the bankruptcy petition to us.

Payment Methods

Treasury uses its Pay.gov service to facilitate the return of funds that are owed to Treasury. You do not need to create a Pay.gov account to complete this process. If you choose to pay by Automated Clearing House (ACH) debit or debit card, you can make the payment on Pay.gov. If you choose to pay by ACH credit, Pay.gov will give you information that you will need to provide to your financial institution to make the payment.

CITY OF FROST, TEXAS

100 N. Garitty Street • Frost, Texas 76641

- For ACH Debit or Debit Card Payments, visit <https://www.pay.gov/public/form/start/1544756258>
- For ACH Credit Payments, visit <https://www.pay.gov/public/form/start/1544761506>

Note: In general, Treasury no longer accepts payment by paper check or money order. If you believe you have special circumstances that warrant an exception, please contact Treasury at the contact details listed above.

Thank you,

Accounts Receivable Branch
Bureau of the Fiscal Service
Phone: (304) 480-5500
FAX: (866) 897-0856
ARServiceDesk@fiscal.treasury.gov

CITY OF FROST
MAYOR'S REPORT

October 5, 2026

Mayor Shannon Wayman



Beginning a New Fiscal Year

October 1 marked the beginning of a new fiscal year for the City of Frost. Over the last several months, much of our work has focused on getting the City's financial, operational, and administrative foundation in better order. As we begin FY 2026–2027, the focus shifts from planning and cleanup to putting those improvements into practice and continuing to address the City's longer-term needs.

Because our September regular meeting was unable to proceed due to lack of quorum, this report covers a little more ground than usual and reflects work that has continued since our August meeting.

The FY 2026–2027 budget and tax rate were adopted on September 21st, and we are now moving into implementation. That means continuing the work of improving our financial processes, better tracking costs between funds, documenting procedures, and making sure the systems we have put in place are actually being used consistently.

A lot of that work happens behind the scenes, and it is important. Better information and better processes allow us to make better decisions and put the City in a stronger position moving forward.

Streets, Drainage & Infrastructure

One of the priorities included in this year's budget is a professional road study. That work will give us a clearer picture of the condition of our streets, help establish priorities, and provide the foundation for a longer-term approach to street and drainage improvements.

In September, I attended a federal funding workshop through Congressman Jake Ellzey's office focused on funding opportunities available to local governments. I have also begun communicating with their staff about Frost's infrastructure needs and potential future opportunities.

The road study is an important part of that effort. If we are going to compete for outside funding, we need to be able to clearly document what we need, where our priorities are, and what those improvements are expected to cost. My goal is to make sure Frost is

prepared when those opportunities become available rather than trying to put everything together after an application opens.

Technology & Payment Improvements

Our utility billing and payment modernization work is moving forward and remains on track. We are currently working with the vendors involved on the setup and integration necessary to put the new processes in place.

The goal is straightforward: reduce unnecessary manual work, provide better payment and account options for residents, and give City staff better tools for managing and tracking utility accounts.

This is another project that may not be especially visible while the work is happening, but it should make a noticeable difference in how we operate once everything is fully implemented.

Water & Wastewater Compliance

We are also working through several required water and wastewater compliance items.

The City is currently completing the application associated with our wastewater treatment plant that is required on a five-year cycle. We also recently submitted the requested information and samples associated with TCEQ's lead and copper service-line questionnaire.

Keeping up with these requirements is an important part of maintaining our water and wastewater systems and making sure the City stays current with its regulatory responsibilities.

Administrative & Organizational Work

Our Code Modernization Project continues to move forward, with several chapters before Council this month and additional work still underway.

At the same time, we are continuing to improve the City's day-to-day administrative processes. That includes financial and accounting procedures, documentation of routine responsibilities, and creating clearer processes that can be followed consistently instead of relying on institutional knowledge.

As the code project moves toward completion, another area we will begin addressing is the organization of the City's older records. This will not be a quick project, but improving how our records are organized, retained, and located is another important piece of strengthening City operations for the long term.

Council also received a separate update this evening regarding the City's Treasury/SLFRF matter. Because that issue was addressed separately on tonight's agenda, I will not repeat that information here.

Around Our Community

October is going to be a busy month in Frost, and there are several opportunities to get out and support our community.

The **Citywide Garage Sale will be October 9–11**, and the **Frost Museum Bake Sale will be held Saturday, October 10**. The **Frost Volunteer Fire Department will also hold its fundraiser on October 10**. I hope everyone will take the opportunity to get out, visit with your neighbors, and support the organizations and volunteers who put so much into our community.

Homecoming is also right around the corner. The **Frost Homecoming Parade will be Wednesday, October 14 at 6:00 p.m.** This is a fun annual event that really brings the community together.

Looking Ahead

There is still plenty of work in front of us.

As we move into FY 2026–2027, we will continue implementing the new budget, move forward with the road study and infrastructure planning, finish our code modernization work, continue improving our financial and administrative systems, and begin tackling the next round of organizational projects.

We spent a lot of the past year identifying where we needed to improve and putting better tools and processes in place. This year, I want our focus to be on making those improvements part of how we operate every day while also looking further ahead at the larger needs of our community.

Thank you to our City employees, Council Members, volunteers, and residents for your continued commitment to moving Frost forward. ~*Mayor Shannon Wayman*