



CITY OF FROST, TEXAS

WHERE COTTON IS KING AND FRIENDLINESS IS QUEEN

AUTHORIZATION FOR BACKGROUND CHECK

City of Frost, Texas

Please read the following and sign in the space provided below. Your written authorization is required to complete the application process.

I, _____, hereby authorize the City of Frost to conduct a background check and evaluate my qualifications for the position I am applying for. I understand that the City of Frost may utilize external firms to assist in this investigation and I specifically authorize such investigations to be conducted by the City's selected information services and third-party entities.

I acknowledge that I have the right to withhold this authorization, in which case no background investigation will be conducted, and my application for employment will not proceed further.

Signed: _____

Date: _____

Printed
Name: _____



CITY OF FROST, TEXAS
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AUTHORIZATION FOR PRIOR EMPLOYER TO RELEASE INFORMATION

City of Frost, Texas

Please read the following statements, sign below, and return this form to the City Secretary.

I, _____, hereby authorize my previous employer,
_____, to release any and all information pertaining to
my employment with them to the City of Frost. I further release and hold harmless both
_____ and the City of Frost from any and all liability that
may arise from the release and/or use of such information. I understand that any
information provided by my previous employer may be subject to disclosure under the
Texas Public Information Act.

Signed: _____ Date: _____

Printed
Name: _____



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APPLICATION FOR EMPLOYMENT

City of Frost, Texas

Full name:

Last

First

M.I.

Date:

Address:

Street address

Apt/Unit #

Phone:

Email:

City

State

Zip Code

Date
Available:

S.S.
no:

Desired
salary:

\$

Position applied for:

Are you a citizen of the United States?

Yes ☐

No ☐

If no, are you authorized to work in the
U.S.?

Yes ☐

No ☐

Previously worked with City of Frost?

Yes ☐

No ☐

If yes, when?

Have you ever been convicted of a
felony?

Yes ☐

No ☐

If yes,
explain?



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Education

High
school:

Address:

From:

To:

Did you
graduate?

Yes ☐ No ☐

Diploma:

College:

Address:

From:

To:

Did you
graduate?

Yes ☐ No ☐

Degree:

Other:

Address:

From:

To:

Did you
graduate?

Yes ☐ No ☐

Degree:



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References

Please list three professional references.

Full name:	_____	Relationship :	_____
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Company:	_____	Phone:	_____
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Address:	_____	Email:	_____
----------	-------	--------	-------

Full name:	_____	Relationship :	_____
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Company:	_____	Phone:	_____
----------	-------	--------	-------

Address:	_____	Email:	_____
----------	-------	--------	-------

Full name:	_____	Relationship :	_____
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Company:	_____	Phone:	_____
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Address:	_____	Email:	_____
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CITY OF FROST, TEXAS

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Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job title: _____ From: _____ To: _____

Responsibilities: _____

May we contact your previous supervisor for a reference?

Yes ☐

No ☐

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job title: _____ From: _____ To: _____

Responsibilities: _____

May we contact your previous supervisor for a reference?

Yes ☐

No ☐



CITY OF FROST, TEXAS

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Military Service

Branch: _____ From: _____ To: _____

Rank at discharge: _____ Type of discharge: _____

If other than honorable, explain: _____

Disclaimer and signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____