

CITY OF FROST
MAYOR'S REPORT

August 3, 2026

Mayor Shannon Wayman



Since the Council's regular July meeting was canceled due to unavoidable circumstances, this report reflects activities and progress that have occurred since our last meeting in June. Although we were unable to meet in July, City operations continued and staff remained focused on delivering services, advancing key projects, and preparing several important items for Council consideration this evening.

As Mayor, one of my priorities is ensuring that we continue balancing the daily responsibilities of operating our City while also making thoughtful investments that strengthen Frost for the future. This report highlights some of that work.

Police Department

I am pleased to report that all contingencies associated with Chief Patrick Rider's appointment have now been completed, including the required background review, fingerprint process, and TCOLE documentation. With those items behind us, Chief Rider is now fully focused on leading the Frost Police Department and continuing to strengthen public safety for our community.

We have also completed the corrective actions associated with the City's recent TCOLE compliance review. While a brief update will be provided later in tonight's agenda, I am pleased that those matters have been addressed and our attention can now be directed toward continuing to build a professional, well-equipped police department for the future.

I appreciate Chief Rider's professionalism, patience, and commitment throughout the transition process, and I look forward to working alongside him as we continue strengthening public safety services for the residents of Frost.

Public Works & Community Infrastructure

Our Public Works Department has remained extremely busy over the past several weeks, supporting daily operations while responding to utility repairs and assisting with ongoing infrastructure improvements throughout the community.

Residents have likely noticed an increase in water line repairs throughout the City this summer. Extended periods of hot, dry weather, combined with Frost's expansive clay soils, place additional stress on aging underground water infrastructure. As the soil dries and shifts, older water lines become more susceptible to leaks and failures. Our crews continue responding promptly to these repairs while working to minimize service interruptions whenever possible.

City staff has also experienced a significant increase in utility locate requests as contractors continue installing broadband infrastructure throughout Frost. These locate requests are an essential step in protecting existing underground utilities before excavation begins and require close coordination between City staff and contractors. While this work can create temporary inconveniences, expanded broadband infrastructure represents an important long-term investment in our community and will help improve connectivity for residents and businesses alike.

These emergency repairs and utility coordination efforts have required staff to temporarily shift resources from some routine maintenance activities as operational priorities changed. Even so, our team remains committed to maintaining City infrastructure and public spaces while responding to the most immediate needs of the community.

Following the significant water main break caused by a fiber optic contractor in June, City staff completed a comprehensive review of the labor, equipment, materials, and water loss associated with the incident. I am pleased to report that the City has submitted an invoice to the contractor seeking reimbursement for those costs.

Included with tonight's packet are the reimbursement invoice and photographs documenting the damage. These materials demonstrate the City's commitment to protecting taxpayer resources by documenting damages and pursuing reimbursement whenever third parties are responsible for damage to City infrastructure.

I also want to recognize our Public Works employees for their professionalism and dedication. Whether responding to emergency repairs, utility locates, or daily maintenance, they continue providing dependable service under demanding conditions, and I sincerely appreciate their commitment to our community.

Parks & Community Improvements

I am pleased to report that the City's new playground equipment has been ordered, and we continue coordinating with the manufacturer regarding installation. Once completed, this

investment will provide additional recreational opportunities for Frost families for years to come.

Maintaining our existing park amenities is equally important. Staff has identified a damaged slide on one of the existing playground structures and is currently working with the manufacturer to locate replacement parts. Our goal is to preserve and extend the life of the equipment wherever practical, allowing us to maximize the City's investment while continuing to provide safe recreational opportunities for our community.

I also want to recognize Mortenson for their generous donation of a new flagpole for City Park. We greatly appreciate this contribution and look forward to its installation in the coming weeks.

As we continue improving our park, we remain committed to balancing new investments with responsible maintenance of the facilities we already have, ensuring our public spaces remain safe, attractive, and enjoyable for residents and visitors alike.

Technology Modernization

Technology continues to play an increasingly important role in how local governments serve their communities, and Frost is no exception.

Implementation of the City's iWorQ platform continues making excellent progress. Residents are now able to submit Code Enforcement complaints online and monitor the status of cases through the citizen portal. Staff has also begun implementing the Work Order module, improving how field work is assigned, tracked, documented, and completed.

The City also continues evaluating and implementing technology improvements that expand customer payment options, improve access to online services, and make it easier for residents to do business with City Hall.

These efforts are part of a broader strategy to modernize City operations while preserving the personal service our residents value. As technology continues to evolve, we will continue identifying opportunities to improve communication, streamline services, increase transparency, and provide residents with more convenient ways to access City services.

Building for the Future

While much of the City's work is visible through projects such as park improvements, infrastructure repairs, public safety initiatives, and technology enhancements, an equally important effort is taking place behind the scenes.

As we continue modernizing the City's Code of Ordinances and implementing additional iWorQ modules, we are also documenting the City's day-to-day operations by developing standard operating procedures, operational manuals, and documented workflows for core City functions. These resources establish consistent processes, improve training, preserve organizational knowledge, create clear expectations for how work is performed, and strengthen accountability throughout the organization.

For many years, local governments—including small cities like Frost—have often relied on institutional knowledge that exists primarily with individual employees. My goal is to ensure the City's operations are built on documented systems rather than unwritten practices. By creating repeatable processes today, we are building an organization that will continue serving the residents of Frost effectively for years to come, regardless of future personnel or leadership changes.

In addition to these modernization efforts, City staff has continued strengthening the City's administrative foundation by improving internal processes, enhancing documentation, and addressing regulatory responsibilities. While these improvements are not always visible to the public, they help ensure City government remains organized, accountable, and well positioned to serve our community both today and in the future.

Although much of this work happens behind the scenes, I believe it represents one of the most valuable long-term investments we can make in the future of our City. Strong communities are built on strong systems, and the work we do today will continue benefiting Frost for many years to come.

Responsible Stewardship

Development of the proposed Fiscal Year 2026–2027 budget has been one of my primary areas of focus over the past several weeks.

Preparing a municipal budget is more than balancing revenues and expenditures. It is an opportunity to evaluate every service we provide, establish priorities for the coming year, and ensure taxpayer dollars are invested where they will have the greatest long-term benefit for our community.

This evening marks the beginning of that public process, and I look forward to working with the Council to develop a budget that reflects both the City's current needs and our long-term vision for Frost.

Looking Ahead

As we move into the fall, the City will continue focusing on adoption of the Fiscal Year 2026–2027 budget, continued modernization of the Code of Ordinances, expansion of online citizen services, implementation of additional iWorQ modules, improvements to City parks and facilities, and ongoing investments in public infrastructure.

Every project we undertake is guided by the same objective: delivering dependable public services today while building a stronger, more responsive, and better organized City government for tomorrow.

Closing

Although we have a full agenda this evening, I am proud of the progress that has continued since our last regular meeting. Every improvement—whether visible in our parks, utilities, technology, or administrative operations—helps build a stronger foundation for Frost's future.

None of this progress happens without the dedication of our City employees, the support of the City Council, our community partners, and the residents who continue to believe in the future of Frost. Thank you for your continued commitment to our community.

Together, we are building a stronger, more responsive, and better organized City of Frost.

Respectfully submitted,

Shannon Wayman



Where Cotton is King and Friendliness is Queen

INVOICE

TO:

FOR:

DESCRIPTION	HOURS	RATE	AMOUNT
Labor Employee	44.50	25.00	\$ 2781.25
Labor Employee	33.50	25.00	\$ 2093.75
Labor Contractor	13.00	100.00	\$ 1300.00
Labor Contractor	13.00	100.00	\$ 1300.00
Materials *12” Clamp (2 clamps used)		343.61 piece	\$ 687.22
Materials * 20’ 12” PIPE		43.08 ft	\$ 861.60
Equipment Rental- Excavator	48	250.00 per day	\$ 500.00
Water Sample Test- Back T Flush *2 Tests		202.00 per test	\$ 414.00
Water Loss- 100,000 Gallons @ \$0.10 Gallon		0.10	\$ 10,000.00
TOTAL			\$ 19,937.82

Make all checks payable to City of Frost
Total due within 30 days from receipt of this Invoice.